



EMA/477283/2019

Record of data processing activity regarding Enpr-EMA network database (public)

1.	Last update of this record, version number:	30 July 2020, version 2
2.	Reference number:	H1
3.	Name and contact details of controller:	European Medicines Agency Internal Controller: Head of Human Medicines Division enprema@ema.europa.eu
4.	Name and contact details of DPO:	dataprotection@ema.europa.eu
5.	Name and contact details of joint controller (where applicable)	N/A
6.	Name and contact details of processor (where applicable)	N/A
7.	Purpose of the processing	Maintenance of the European network of paediatric research at the EMA (Enpr-EMA) database. On the self-assessment form submitted by networks in order to become a member of Enpr-EMA, we collect contact details of their appointed representatives and other contact persons. Such data will be entered into the Enpr-EMA network database and made available to the public via this database. We use the personal information of the contact persons of the networks to provide information on research networks and centres with recognised specific expertise in the performance of studies in the paediatric population to relevant stakeholders who are involved and/or interested in identifying research networks for paediatric clinical trials in Europe (e.g. pharmaceutical companies, investigators, patients/parents) via the Enpr-EMA network database.
8.	Description of categories of persons whose data EMA processes and list of data categories	The self-assessment form submitted by networks in order to become a member of Enpr-EMA, contains basic personal information about the networks' nominated contact persons,

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		such as name, surname, phone number, e-mail and postal address.
9.	Time limit for keeping the data	<p>The personal data will remain in the Enpr-EMA network database until the Enpr-EMA secretariat is informed of changes to the contact person(s), that the registered network is no longer active or wishes to withdraw its membership or that the individual concerned wishes to withdraw consent regarding this data processing.</p> <p>When the Enpr-EMA secretariat is notified of the above, the Agency disposes of the concerned personal data in accordance with the applicable legislation.</p>
10.	Recipients of the data	<p>Personal data submitted in the self-assessment form is processed (e.g. entered into the EnprEMA network database, amended when necessary) by authorised staff within the Product Development Scientific Support Department of EMA (hereinafter: Enpr-EMA secretariat).</p> <p>Personal data of the contact persons as provided in the self-assessment form are made accessible to the general public on the external website of the EnprEMA network database.</p>
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	No
12.	General description of security measures, where possible.	<p>The Agency has put in place appropriate technical and organisational measures (security policies and procedures) to protect personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to your personal data. The Agency takes all the necessary measures to ensure the maximum safety and security of personal data held.</p> <p>Information provided in self-assessment forms, is recorded in a secured and protected database hosted by the EMA, the operations of which abide by the EMA security policy. The database is not accessible from outside the EMA, nevertheless its content is published as explained in the website. Inside the EMA the database can only be accessed using a user ID and password. Access to the application is via a non-encrypted connection using the normal http protocol.</p>
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	<p>Details concerning the processing of your personal data are available on the Agency's website at: https://www.ema.europa.eu/en/about-us/legal/general-privacy-statement where you can find the EMA General Privacy Statement as well as the privacy statements on specific data processing operations.</p>