



EMA/682463/2019

Records of data processing activity regarding EU Innovation Network (public)

1.	Last update of this record, version number:	20/07/2020, version 1
2.	Reference number:	TRS3
3.	Name and contact details of controller:	Head of Regulatory Science and Innovation Task Force (TRS) datacontroller.horizonsscanning@ema.europa.eu
4.	Name and contact details of DPO:	dataprotection@ema.europa.eu
5.	Name and contact details of joint controller (where applicable)	N/A
6.	Name and contact details of processor (where applicable)	N/A
7.	Purpose of the processing	To support the function of the EU Innovation Network (EU-IN). Further details on the mandate of the European Innovation Network can be found at the following link .
8.	Description of categories of persons whose data EMA processes and list of data categories	All stakeholder categories; Network and EMA staff including: <ul style="list-style-type: none">• NCA staff members• EC staff members on occasion• EMA all staff including contractors Data types: <ul style="list-style-type: none">- Email addresses- title/first name/surname;- organisation/employer (where applicable);- location (country);
9.	Time limit for keeping the data	The retention period of the data is 5 years. The review of data to identify and delete data kept for at least 5 years will occur once a year. This retention period is necessary to allow for the review of previous information regarding EU-IN.



10.	Recipients of the data	EU-IN members (drawn from National Competent Authorities within the European Medicines Network).
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	No
12.	General description of security measures, where possible.	The data processed are stored on the document management platform of EMA on a secured drive of the EMA's internal network which is password protected.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	<p>Details concerning the processing of your personal data are available on the Agency's website at: https://www.ema.europa.eu/en/about-us/legal/general-privacy-statement</p> <p>where you may find the EMA General Privacy Statement as well as the privacy statements on specific data processing operations.</p>