



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

EMA/310325/2012
Directorate

Specific Privacy Statement for Public Consultations

1. Purposes of personal data processing

The launching and management of public consultations by the European Medicines Agency (EMA) involves the collection and further processing of personal data of stakeholders and interested parties who submit their contributions to the consultation. This processing includes the publication of received contributions on the external website of the Agency for transparency reasons.

The processing is carried out under the responsibility of the Head of the EMA service in charge of a particular consultation and is subject to data protection rules laid down in Regulation (EC) 45/2001¹.

2. What personal data are collected and through which technical means?

2.1. Identification Data

A limited amount of personal data necessary for the identification of contributors is recorded and further processed by the EMA, as indicated in the documents and forms accompanying the public consultation. This typically includes the name, surname, profession, postal/e-mail addresses and phone/fax numbers of contributors.

2.2. Technical information

Contributions, together with the personal data of contributors, are normally collected through the e-mail system of the European Medicines Agency, which abides by the security provisions established in the Agency's ICT policies.

3. To whom is personal data of contributors disclosed?

Received contributions, together with the identity of the contributor, will be published on the external website of the Agency, unless the contributor objects to the publication of his/her personal data on the grounds that such publication would harm his or her legitimate interests. In this case, the contribution may be published in an anonymous form. Otherwise, in the absence of a legitimate interest to oppose

¹ Regulation (EC) 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.



publication of personal data, the contribution will not be published nor will, in principle, its content be taken into account.

Any objections concerning publication of personal data should be sent to the EMA service in charge of the public consultation in question.

In case of contributions submitted by individuals on behalf of a legal person, only the identity of the latter will be published.

4. How is personal data of contributors protected?

Received contributions, together with the personal data of contributors, will be recorded in a database hosted by the EMA. The database is not accessible from outside the Agency. Access by EMA internal users is password protected.

However, contributors should consider that information about their identity and the submitted contribution will be made accessible to the general public on the external website of the Agency, unless a justified objection to publication has been made in accordance with the previous section of this privacy statement.

5. How can contributors verify, modify or delete their personal data?

In case contributors would like to verify which personal data is stored by the Agency for the purposes of a particular public consultation, have it modified, corrected or deleted, they should contact the EMA service in charge of the consultation in question by using the contact information provided in the consultation documents for the submission of contributions, and by explicitly specifying their request.

6. How long are personal data kept?

Personal data of contributors will be part of a list of contact details shared internally amongst European Medicines Agency staff for the purposes of contacting interested parties in the future in the context of subsequent Agency's initiatives in the fields covered by the public consultation. If contributors do not agree with this, they should inform the EMA service in charge of the public consultation.

7. Contact Information

In case contributors would like to verify which personal data is stored by the Agency for the purposes of a particular public consultation, have it modified, corrected, or deleted, or if they would like to know more about the processing of their personal data in the context of public consultations and their rights thereof, they should contact the EMA service in charge of the public consultation at the address provided in the consultation documents for the submission of contributions.

8. Recourse

Any complaints relating to the processing of personal data by the EMA in the context of public consultations should be addressed to the [European Data Protection Supervisor](#).