

6 July 2020
EMA/MB/367450/2020 Adopted
Extraordinary Management Board Meeting 25 June 2020

Minutes of the extraordinary meeting of the Management Board for the nomination of the Executive Director

Held in Amsterdam on 25 June 2020

The extraordinary meeting of the Management Board was held to consider the shortlist submitted by the European Commission of candidates for the position of Executive Director. The meeting took place in a restricted format, observing the Board's Rules of Procedure, with only members or their alternates, observers from EEA countries, the Executive Director, the Deputy Executive Director, the Head of Administration, the Head of the Legal Department and the EMA Management Board Secretariat present.

The chair opened the meeting which was held fully in a virtual form due to the extraordinary circumstances of the COVID-19 outbreak. The Chair asked for confirmation of the number of participants and of the quorum, and received assurance by the Management Board secretariat

1. Draft Agenda

[EMA/MB/238692/2020] The agenda was adopted without amendments.

2. Declarations of competing interests related to the current agenda

The Secretariat informed members of the Management Board that it had reviewed members' declared interests in accordance with the Board's policy on the handling of competing interests. The Secretariat identified no items regarding the agenda that would cause any members to refrain from decision-making.

Members were asked to declare any specific interests that could not be drawn from their current declaration of interests that could be considered to be prejudicial to their independence with respect to the items on the agenda. No conflicts of interest were declared.

The Chair informed the board that a publication had disclosed the names of the candidates, but that this leakage does not have a bearing on the proceedings.

3. Outline of the procedure for the appointment of the Executive Director

[EMA/MB/239241/2020] The Management Board noted the Outline of the procedure for the appointment of the Executive Director. The Chair reminded the board of the procedural steps that lead from the publication of a vacancy notice to the nomination and then appointment of a successful candidate by the Management Board. The whole process is made up of two distinct phases, the first run by the European Commission, which provides the board with a shortlist of candidates, the second

under the responsibility of the Management Board, which nominates a candidate who is appointed after having made a statement to the European Parliament and answered questions put by its members.

A member of the board expressed uneasiness over the perceived political interest in the nomination process, which applies to a technical level where an assessment should be led exclusively by considerations on the appropriate technical qualifications and managerial skills. The representative of DG SANTE assured the board that the procedure at the Commission had taken place without any political interference and that the recent article containing the leaked information had not influenced the process carried out at the Commission and the Management Board. Xavier DeCuyper, who had been the observer for the Management Board to the pre-selection panel of the European Commission, assured the board of the proceedings he had observed.

4. Outline of the day

[EMA/MB/2387241/2020] The board adopted the Outline of the day, laying down organisational matters and the interview process. The candidates would be interviewed separately and in alphabetical order. After having delivered a statement, candidates would address questions prepared by six volunteers of the Management Board (Thomas Senderovitz, Zuzana Baťová, Catarina Andersson Forsman, Hugo Hurts, Rui Santos Ivo and Xavier De Cuyper) whom the chair thanked for their collaboration. The board would further be provided with the opportunity for open questions before a closing statement by the candidates. Discussion and voting by means of the EUSurvey platform provided by DIGIT would follow. The successful candidate would need two-thirds majority of the members of the board (i.e. 24 votes out of total Board composition of 35 members).

The tellers Runa Hauksdóttir Hvannberg (Iceland), Vlasta Zavádova (Liechtenstein) and Audun Hågå (Norway) informed the board that they had taken part in a demonstration of the EUSurvey tool, had been provided with information on the system and had viewed the way in which it is administered by the MB secretariat, and were able to recommend the board full trust in its suitability to deliver a secret vote safely.

5. Delegation of powers to the Chair of the Management Board for the appointment of the Executive Director

[EMA/MB/239441/2020] The Management Board adopted the delegation of powers to the Chair for the appointment of the nominated Executive Director. This will allow the Chair to appoint the Executive Director on behalf of the board and to sign the offer of employment and the contract once the Agency is notified by the European Parliament that the procedural step in respect of the statement to the ENVI committee has been completed and all other requirements under the Staff Regulations are met.

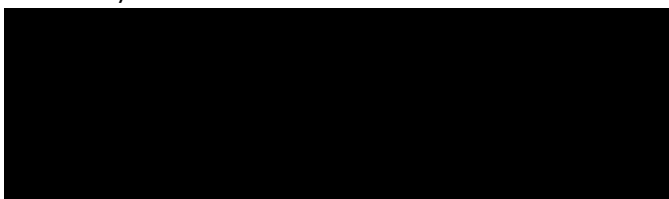
6. Announcement of proxies

The chair announced the following proxy votes:

- Laurent Mertz (Luxembourg) gave his proxy to Xavier De Cuyper (Belgium)

7. Announcement of candidates

The chair announced the following candidates on the shortlist presented by the European Commission on 13 May 2020:



8. Report from the MB observer to the Commission pre-selection panel

Xavier De Cuyper, observer to the European Commission pre-selection panel, had previously reported to the Management Board on the observed procedure at the December and the June meetings. He informed the board that candidates were interviewed and selected according to the criteria of merit set out in the notice, and that the procedure was correctly followed.

9. Interviews

The Management Board heard each candidate in alphabetical order, in accordance with the agreed proceedings.

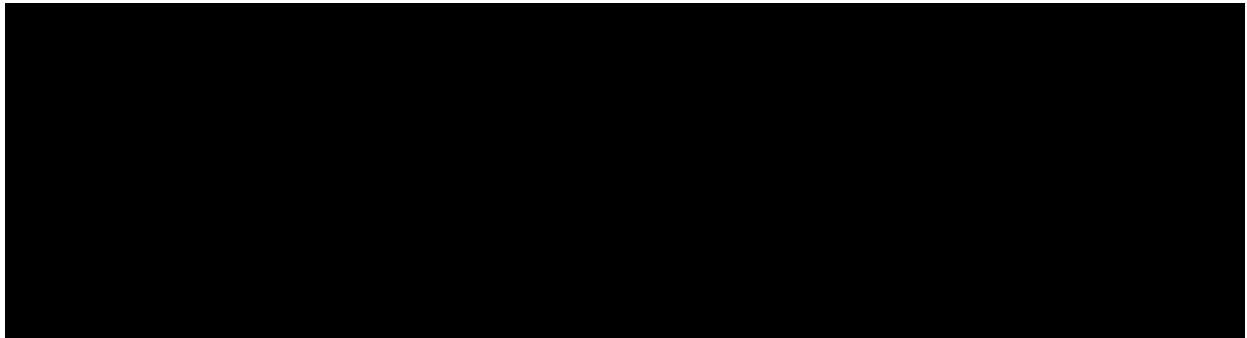
10. Deliberations

The board decided to proceed to the vote.

11. Vote

The Management Board vote took place by secret ballot.

The results of the vote were as follows:



12. Announcement of the final result

The Chair announced the Management Board nomination of Ms Emer Cooke as the EMA Executive Director.

The Chair informed the candidates individually and in private of the outcome of the selection.

Emer Cooke joined the board again and thanked it for the trust placed in her.

List of participants at the Extraordinary meeting of the Management Board, held in Amsterdam, 25 June 2020

Chair: Christa Wirthumer-Hoche

	Members	Alternates (and other participants)
Belgium	Xavier De Cuyper	
Bulgaria	Bogdan Kirilov	
Czech Republic	Irena Storová	
Croatia		Siniša Tomić
Denmark	Thomas Senderovitz	
Germany	Karl Broich	
Estonia	Kristin Raudsepp	
Ireland	Lorraine Nolan	
Greece	Eleftherios Pallis	
Spain	María Jesús Lamas Diaz	
France		Jean-Pierre Orand
Italy	Nicola Magrini	
Cyprus	Loizos Panayi	
Latvia	Svens Henkuzens	
Lithuania	Gytis Andrulionis	
Luxembourg	<i>Apology received from Laurent Mertz</i>	
Hungary	Mátyás Szentiványi	
Malta	Anthony Serracino-Inglott	
Netherlands	Hugo Hurts	
Austria		Thomas Reichhart
Poland	Grzegorz Cessak	
Portugal	Rui Santos Ivo	
Romania		Roxana Stroe
Slovakia	Zuzana Baťová	
Slovenia	Momir Radulović	
Finland	Eija Pelkonen	
Sweden	Catarina Andersson Forsman	
European Parliament	Matthias Groote Tonio Borg	
European Commission	Anne Bucher (DG SANTE)	Valentina Superti (DG GROW)
Representatives of patients' organisations	Ioannis Natsis Marco Greco	
Representative of doctors' organisations	Wolf-Dieter Ludwig	
Representative of veterinarians' organisations	Nancy de Briyne	

	Members	Alternates (and other participants)
Observers	Runa Hauksdóttir Hvannberg (Iceland) Vlasta Zavadova (Liechtenstein) Audun Hågå (Norway)	
European Medicines Agency	Guido Rasi Noel Wathion Nerimantas Steikunas Stefano Marino Silvia Fabiani Sophia Albuquerque Apolline Lambert	