



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

06 December 2018
EMA/733869/2018
European Medicines Agency
Administration and Corporate Management Division

Ex ante publicity of a negotiated procedure

EMA/2018/41/FI – Bank accounts for the deposit of surplus funds in euro

The European Medicines Agency (hereinafter referred to as “the Agency” or “EMA”) intends to procure bank accounts for the deposit of surplus funds in euro.

The scope of this contract shall be:

- An instant access account to maintain funds up to 15 million euro;
- One or more business savings accounts to deposit surplus funds up to 100 million euro;
- Fixed-term deposits to invest funds for short periods of time, i.e. maximum three months;
- An internet based investment platform enabling the Agency to manage the investments through the financial institution secure website;
- Monthly and yearly bank statements for all the accounts, on paper and/or in electronic format.

A negotiated tender with a maximum indicative budget of € 143,999 is planned to be launched in January 2019 and the contract awarded will be for a period of 12 months.

Interested economic operators meeting the minimum technical requirements and the criteria below may express their interest by sending an e-mail indicating the reference number and subject of the procurement to paola.samassa@ema.europa.eu together with the name, address and business details before **19 December 2018, 12:00HRS (noon)**.

The following minimum technical requirements shall apply to this framework contract:

1. Compliance with applicable environmental, social and labour law obligations established by Union law, national legislation, collective agreements or the international environmental, social and labour conventions listed in Annex X to Directive 2014/24/EU;
2. The working language of the Agency is English and the contractor must confirm that it will be able to communicate with the Agency in English for seamless implementation and execution of all the services covered within the scope of the contract, including responsibilities resulting from regulatory requirements such as Health and Safety and Data Protection, as well as for the efficient and timely response in respect to contract management.



3. Processing of personal data in connection with this service must comply with EU data protection legislation and in particular, Regulation (EU) 679/2016, the General Data Protection Regulation.
4. The establishment of your bank where the EMA bank account(s) will be located meets the operating conditions imposed by the competent supervisory authorities of a Member State of the European Union and has all the authorisations necessary to execute the required services in the country where the account(s) will be located.
5. Your bank will submit, within a reasonable time frame, a confirmation of Agency's account balances, loans, signatures and any open items, as of December 31 of each year or at any other date, to the European Court of Auditors or to any other auditor named by Agency.
6. Your bank must undertake not to levy any charges and commissions other than those specified in this invitation to tender, unless explicitly authorised by the Agency.

Interested economic operators should comply, at least, with the following criteria:

- All tenderers must have authorisation to perform the contract under national law.
- All tenderers' long-term rating must be, at the time of the submission of the offer, as a minimum above or equal to A- with S&P credit agency (or Moody's equivalent or Fitch equivalent).
- All tenderers' must have proven relevant previous **experience** in provision of services in the fields covered by this procurement procedure

This publication does not constitute any obligation on the part of the Agency to invite any economic operator having expressed its interest to tender. Only the candidates invited to tender by the Agency will be admissible. Registering interest to receive an invitation to tender in a negotiated procedure of this type does not create any legal right or legitimate expectation on the part of any economic operator.