

20 May 2011  
EMA/MB/234822/2011 Adopted

## Agenda for the 72<sup>nd</sup> meeting of the Management Board

Thursday, 9 June 2011 in room 4A (from 09:00 – 16:00)

Chair: Kent Woods and Lisette Tiddens

Item	Preliminary draft agenda	Action/Reference
<b>Organisational topics</b>		
1.	Draft agenda	For adoption, EMA/MB/234822/2011*
2.	Declaration of conflicts of interest related to current agenda	Oral report
3.	Election of the Management Board Chair	By ballot
4.	Minutes from the 70 <sup>th</sup> meeting, held on 16-17 March 2011 and adopted via written procedure on 19 May 2011	For information*, EMA/MB/232704/2011
5.	Minutes from the 71 <sup>st</sup> extraordinary meeting, held on 5 May 2011	For information, EMA/MB/417000/2011*
<b>Planning and reporting topics</b>		
6.	Highlights from the Acting Executive Director	Oral report
7.	EMA Annual report 2010	For adoption EMA/306870/2011*
8.	Acting Executive Director's Annual Activity Report 2010:	
	a) The Analysis and Assessment	For adoption, EMA/MB/416690/2011*
	b) Annual Activity Report 2010	For information, EMA/292936/2011
9.	From Vision To Reality: Implementing the EMA Road map to 2015	For endorsement, EMA/743205/2010
10.	Preparation for written procedure:	
	a) Requests for opinion on the Agency's annual accounts for the year ended 31 December 2010	For information, EMA/MB/173649/2011
	b) Amending Budget 2011	For information, EMA/MB/370030/2011
	c) For appointment of the Executive Director	Oral report
11.	Amending Budget 01-2011 for changes to entry grades	For adoption, EMA/MB/373047/2011*

Item	Preliminary draft agenda	Action/Reference
<b>Governance topics</b>		
11bis	<ul style="list-style-type: none"> <li>Report on discharge in respect of the implementation of the budget of the EMA 2009</li> <li>Management Board sub-group on procurement</li> <li>Letter from the Audit Advisory Committee</li> </ul>	For discussion, EXT/353366/2011* EMA/422080/2011 EMA/424437/2011
12.	Extension of mandate of the Acting Executive Director	For adoption, EMA/MB/376449/2011*
13.	Management of conflicts of interests	
	a) Draft implementing rules on handling of staff declared interests	For adoption, EMA/390118/2011
	b) Common methodology of management of conflicts of interests within the network	For discussion, EMA/MB/400852/2011
	c) Preparation for the review of the policy applicable to the members of the Management Board	Oral report
14.	Authorisation for the Acting Executive Director to sign documents for new EMA headquarters	For adoption, EMA/MB/424329/2011*
15.	MBTC-2010-06-005 Meetings and Communication  Supplement: Virtual meetings at the EMA 2010_report Supplement: Virtual meetings at the EMA 2010_summary	For adoption*, EMA/MB/399835/2011 For information, EMA/423934/2011 EMA/423935/2011
<b>Cooperation with partners and stakeholders</b>		
16.	Substances of Human Origin (SoHO)	For endorsement
16bis	Harmonisation of transparency	Article link
17.	Annual EudraVigilance status report 2010 <ul style="list-style-type: none"> <li>Human</li> <li>Veterinary</li> </ul>	For endorsement, EMA/78235/2011* For information, EMA/422934/2011*
18.	Report from the European Commission	Oral report
19.	Report from the Heads of Medicines Agencies	Oral report
<b>Additional documents for information**</b>		
20.	Report on discharge in respect of the implementation of the budget of the EMA 2009	For information
21.	Internal Audit Service annual audit report	For information, EMA/369421/2011
22.	Pandemic report: lesson learnt	For information*, EMA/221017/2011
23.	Update report on the Agency's implementation of the EU Telematics strategy	For information, EMA/348955/2011*
24.	Outcome of written procedures during the period 23 February 2011 to 16 May 2011	For information, EMA/MB/375944/2011*
25.	Summary of transfers of appropriations in the budget 2011	For information, EMA/MB/371536/2011*
26.	Minutes of the Management Board Telematics Committee	For information, EMA/153256/2011

\* Documents marked with a star \* are intended for publication on the external web site

\*\* Documents in *Additional documents for information* section are not intended for discussion unless specifically requested