

15 November 2016
EMA/740943/2016
Human Medicines Research & Development Division

Enpr-EMA awareness webinar: Agenda and joining instructions

1 December 2016, 14:30 to 15:30 GMT

1. Agenda:

Chair: Mark Turner, Irmgard Eichler

Item	Preliminary draft agenda	Speaker	Mins
1.	Introduction of Enpr-EMA and role of EMA in Enpr-EMA	Irmgard Eichler	15'
2.	Role of networks and what they can offer to industry	Mark Turner	15'
3.	Q&A session	All	30'

2. Joining instructions

Connection Test Link:

It is recommended that you test your computer prior to attending a meeting. To do this, please click [here](#). The **Connection Test** checks your computer to make sure all system requirements are met.

If you wish to connect via a VPN (virtual private network) we recommend you test your connection in this environment. Should you have any issues accessing Adobe Connect via your VPN you should contact your system administrator.

How to login:

Browse the following URL your web browser from the meeting invitation:

https://connect.ema.europa.eu/application_programming/

You will reach the log in screen and should select the option to Enter as a Guest, **enter your full name** (first name, surname and affiliation) then click on Enter Room.

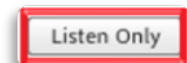
The meeting launches in your browser and the meeting room interface will appear.

The maximum capacity of this webinar is 200 participants. Access is on extract first come first serves basis.

A screenshot of a web form titled "Enter as a Guest". It has a radio button selected next to the title. Below the title are two input fields: "Name" with the text "John Doe -EMA" and "Room Passcode" with four dots. At the bottom is a button labeled "Enter Room".

Listen via your computer speakers or telephone

To follow the audio via your computer simply click on the button in the join audio conference window. Please ensure your computer speakers are turned on and that the volume level is up. The audio will automatically broadcast via your computer speakers and you can also plug in headphones or earphones to follow the audio.



If you wish to connect via telephone select the **Dial-out** option, enter your telephone number in the full international format and click **Join** to receive a call from the system (you will be automatically muted).

How to post a question

Questions will be taken in writing during the Q&A session as participants will not have speaking rights. Please post your query in the Meeting Chat window located on the centre left hand-side of the meeting room interface.

