

Administration and Corporate Management Division EMA/405736/2023 October 2023



At the European Medicines Agency (EMA), we value on our most vital asset: our staff. With over 1000 dedicated employees committed to our mission, we recognise that delivering exceptional outcomes for patients and stakeholders depends on our ability to attract and retain top-tier talent. Providing the Agency's management and staff with access to outstanding talent management resources is critical to our success and the delivery of our joint network strategy.

To ensure we continue to achieve our mission in an ever-changing environment post-relocation and post-COVID-19, and in line with our human resources (HR) vision to attract, manage and develop the best talent at EMA while creating a sustainable organisation meeting the current and future needs of the Agency and its staff, we have developed a focused HR strategy that details priority actions over the next three years.

The strategy will deliver benefits in five key interlinked areas:

- **Sustainable organisation** We support the Agency in aligning and allocating resources to deliver the Agency's objectives in a data-driven way, ensuring staff have the capacity to contribute in the most effective way to cross-Agency goals. We continuously review and improve digital tools and processes used for managing the Agency to meet evolving needs of staff and managers.
- Talent management We prioritise talent management, ensuring that we attract, retain, and
 develop top performers. We invest in comprehensive talent management programs that identify
 and cultivate high-potential individuals, providing them with opportunities for growth and
 advancement.
- Optimised work environment By creating and maintaining an attractive environment, we
 foster a positive organisational culture that encourages collaboration, creativity, and employee
 satisfaction. We empower managers across all areas to work as a community, aligned in their



approaches to nurturing their people and supportive of each other. We actively work towards making our workspace in the EMA building support the new ways of working, providing a safe and enriching work environment, minimising our environmental impact, and promoting social responsibility.

- Managed wellbeing We place a strong emphasis on employee wellbeing, recognising that a
 healthy and balanced workforce leads to increased productivity and engagement. We offer
 wellbeing initiatives, flexible work arrangements, and a supportive work environment that
 promotes physical, mental, and emotional wellbeing.
- One Agile HR HR is a data-driven function working closely with the business and deeply understanding its specificities. A broad multifunctional HR team harnesses the power of data analytics to make informed decisions, drive strategic initiatives, and deliver measurable impact to the organisation. HR is a true partner to the business, aligning HR strategy with business goals, anticipating talent needs, developing tailored solutions and providing actionable recommendations to drive growth, productivity, and employee engagement. Our vision is to be adaptive and continuously evolving, leveraging data and business acumen to deliver HR practices that enable the organisation to thrive.

To ensure that the HR strategy aligns with the needs of the Agency, it was developed in close collaboration with the leadership team, managers, and staff. Through consultations, focus groups and interviews, we identified key issues and prioritised actions, with the aim of enhancing the Agency's ability to attract and retain top-tier professionals. We have used this input to develop a comprehensive strategy and implementation plan that will undergo periodic reviews, feedback loops, and reprioritisation by leadership, managers, and staff.

The HR strategy builds on the progress made over the past five years in improving ways of working in talent management, including in the long-term strategic resources planning.

0-0

Sustainable organisation

- Continue to support the Agency in aligning and allocating the resources (strategic workforce planning) required to achieve its objectives. Including defining the teams' size and approach to managing larger teams
- Continue to improve the working environment in which people work effectively and efficiently (inc. workload management) despite growing demands



Talent management

- Help the Agency proactively identify the current and future skills gaps and fill those
- Support the organisation in identifying and developing leaders of the future



Agile HR

 Provide ongoing support to managers with accurate data and information so that they can make informed and timely decisions



Optimised work environment

- Help managers empower their staff to participate in the decisions that affect their work
- Create mechanisms to reward and recognize colleagues for their achievements and excellent performance
- Support the Agency in the creation of a diverse and inclusive working environment



Wellbeing

- Provide solutions to achieve a balanced level of wellbeing within the organisation
- Help managers detect early signs of physical and mental wellbeing issues