



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

30 May 2026
EMA/76073/2026

European Medicines Agency's Data Protection Notice

For sharing contact details of network representatives in Agile teams via the restricted Network Portfolio website

EMA's Agile way of working entails a new way of engaging with National Competent Authorities (hereinafter "NCAs") which is defined in the Terms of Reference for Network Product Owners and Network Subject Matter Experts. This Data Protection Notice explains the most essential details of the processing of personal data by the European Medicines Agency (hereinafter "EMA" or "Agency") in the context of the Network Portfolio website. This website provides restricted access to the [European Medicines Regulatory Network \(EMRN\)](#) and publishes details of Network Product Owners and Subject Matter Experts in Agile teams.

1. Who is responsible for processing your data?

1.1. Who is the data controller?

The European Medicines Agency ("EMA") is ultimately responsible to comply with your data protection rights and freedoms. On behalf of EMA, the Head of IM Division is appointed as 'Internal Controller' to ensure the lawful conduct of this processing operation.

You may contact the Internal Controller via the following email address:

Datacontroller.infomanagement@ema.europa.eu

1.2. Who is the data processor?

The Agency may engage third parties to process data on behalf of the Agency and, in particular, to carry out the following activities: Microsoft SharePoint provides the document repository for all documents linked to Confluence. Confluence PTY Ltd is the cloud provider and the platform host.

The contact details of the data processor(s) are the following: Microsoft Ireland Operations Limited One Microsoft Place South County Business Park, Leopardstown, Dublin 18 D18 P521; Atlassian PTY Ltd. Singel 236 1016 AB Amsterdam, Netherlands.

2. Purpose of this data processing

This data processing activity is intended to support the IT community of NCAs by facilitating information exchange, communication, and collaboration through the Network Portfolio website. This website is used as a communication channel by the Network ICT Advisory Committee (NICTAC)

Official address Domenico Scarlattilaan 6 • 1083 HS Amsterdam • The Netherlands

Address for visits and deliveries Refer to www.ema.europa.eu/how-to-find-us

Send us a question Go to www.ema.europa.eu/contact **Telephone** +31 (0)88 781 6000

An agency of the European Union



secretariat, EMA's Lean Agile Centre of Excellence (LACE), EMA's Portfolio Management Office (PMO), and the change managers of the value streams.

The contact details of the Network Product Owners and Subject Matter Experts, shared on the website, are published to communicate to peers in the EMRN about who their representatives in the Agile teams are. In addition, this information enables them to engage in the interaction and collaboration.

2.1. Personal data concerned

In this processing operation we process data collected from NCAs when they submit a nomination of a representative (Network Product Owner or a Subject Matter Expert). Such data may include the following:

- Name and last name of the representative;
- Professional email address of the representative;
- The name and country of the NCA where the representative is employed;
- The value stream and the product team where the representative is active.

2.2. Legal basis of the processing

The sharing of the network representatives in Agile teams through the Network Portfolio website is in accordance with Article 5(1)(a) of the EUDPR, i.e., it is necessary for the performance of the Agency's tasks carried out in the public interest as required by Regulation (EC) No 726/2004, Directive 2001/83/EC, Regulation (EU) 2019/6 and other applicable Union legislation.

The Network Portfolio facilitates EMA's mission of promoting and protecting public and animal health in the European Union (EU) and includes both internal EMA systems and those used by the network and stakeholders. EMA is responsible for developing and maintaining IT systems that enable, among others, the implementation of European pharmaceutical policy and legislation.

In this regard, please note that you have the **right to object** against the processing as explained in Section 5 below.

2.3. Transfer of personal data outside of EU

If applicable, any transfer of data to a third country by the Agency's processors shall be done only on the basis of documented instructions from the Agency or in order to fulfil a specific requirement under Union or Member State law to which the processors are subject and shall take place in compliance with Chapter V of Regulation (EU) 2016/679 or the EUDPR.

3. How long do we keep your data?

The information is published on the website until the mandate of the representative expires as defined in the call for nomination. The information will be removed from the website within three months of the end of the calendar year during which the mandate expires.

4. Who has access to your information and to whom is it disclosed?

The data collected will be processed internally by staff within EMA responsible for publication on the website. The website is only accessible to the members of the European Medicines Regulatory Network, i.e. EMA staff, the NCAs and the European Commission via identification and authentication controls.

5. Your data protection rights

As data subject (i.e. the individual whose personal data is processed), you have a number of rights:

- **Right to be informed** – This Data Protection Notice provides information on how EMA collects and uses your personal data. Requests for other information regarding the processing may also be directed to the Internal Controller.
- **Right to access** – You have the right to access your personal data. You have the right to request and obtain a copy of the personal data processed by EMA.
- **Right to rectification** – You have the right to obtain - without undue delay - the rectification or completion of your personal if it is incorrect or incomplete.
- **Right to erasure** – You have the right to require EMA to delete or stop processing your data, for example where the data is no longer necessary for the purposes of processing. In certain cases your data may be kept to the extent it is necessary, for example, to comply with a legal obligation of the Agency or if it is necessary for reasons of public interest in the area of public health.
- **Right to restrict processing** – In a few, codified cases, you have the right to obtain the restriction of the processing, meaning that your data will only be stored, but not actively processed for a limited period of time. For more information about this right and its limitations, see the EMA General Privacy Statement, hosted at www.ema.europa.eu/en/about-us/legal/privacy-statement.
- **Right to object** – You have the right to object at any time to this processing on grounds related to your particular situation. If you do so, EMA may only continue processing your personal data if it demonstrates overriding legitimate grounds to do so or if this is necessary for the establishment, exercise or defence of legal claims.

The rights of the data subject can be exercised in accordance with the provisions of Regulation (EU) 2018/1725. For anything that is not specifically provided for in this Data Protection Notice, please refer to the contents of the general EMA Privacy Statement: www.ema.europa.eu/en/about-us/legal/privacy-statement

6. Recourse

In case you have any questions regarding the processing of your personal data, or you think that the processing is unlawful or it is not in compliance with this Data Protection Notice or the general EMA Privacy Statement, please contact:

Internal Controller at datacontroller.infomanagement@ema.europa.eu

EMA Data Protection Officer at dataprotection@ema.europa.eu.

Address	Postal Address	EMA Switch Board
European Medicines Agency Domenico Scarlattilaan 6	European Medicines Agency PO Box 71010	+31 (0)88 781 6000

1083 HS Amsterdam
The Netherlands

1008 BA Amsterdam
The Netherlands

You also have the right to lodge a complaint with the **European Data Protection Supervisor (EDPS)** at any time at the following address:

- Email: edps@edps.europa.eu
- Website: www.edps.europa.eu

Further contact information: www.edps.europa.eu/about-edps/contact_en