



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

19 October 2018
EMA/691659/2018
Manufacturing Quality and Supply Chain Integrity

Notification on arrangements for requesting and receiving EMA certificates through urgent and standard procedure from January to March 2019

As a consequence of the Agency's relocation to Amsterdam, there will be changes to the timelines for requesting and production of Certificates of Pharmaceutical Products between January and March 2019.

All printing and dispatching of certificates will temporarily cease on 25 February 2019 and resume again on 14 March 2019.

Requests will still be processed during the period, but no certificates will be printed or dispatched until after 14 March 2019. Requests can continue to be submitted as all certificate inboxes will be monitored as normal.

As a result of the temporary suspension of printing and dispatch of certificates, timelines have been revised as follows:

Urgent procedure

- Requests submitted to EMA before 20 February 2019 will be processed and dispatched provided that all information is submitted correctly.
- For requests submitted to EMA on or after 20 February 2019, it cannot be guaranteed they will be processed until after 14 of March 2019. Where a request made using the urgent procedure cannot be processed within 2 working days, the fees applicable to the standard procedure shall be payable.
- Requests submitted after 14 March 2019 will be handled in accordance to established timelines.

Standard procedure

- Requests submitted to EMA before 18 January 2019 will be processed and dispatched before 28 February 2019.
- Requests submitted to EMA on or after 18 January 2019 will be processed and finalised after 14 March 2019.

These target dates are subject to change and to demand for certificates which is expected to rise.

If you have any enquiries, please send those by email to certificate@ema.europa.eu.

