



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

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Overview of Staff Regulation implementing rules signed by the MB Chair during the period from 7 October 2011 to 15 November 2012

Management Board meeting 13 December 2012

Background note

At the 6 October 2011 meeting, the Management Board decided *"to delegate to the Chair the power to sign such implementing rules [of the Staff Regulations] on behalf of the Board without presenting them at the plenary meetings"*.

Matters for consideration

During the period from 7 October 2011 to 15 November 2012, the Chair signed the following implementing rules for Staff Regulations:

- Decision on the adoption of implementing rules for Articles 11 and 12 of Annex VIII of the Staff Regulations on the transfer of pension rights (15 December 2011)
- Decision on rules relating to Articles 11a and 13 of the Staff Regulations concerning the handling of declared interests of employees of the European Medicines Agency (1 February 2012)
- Decision on rules concerning the handling of declared interests of National Experts on Secondment, Trainees, Interims and Visiting Experts of the European Medicines Agency (1 February 2012)
- Implementing rules on long term and short term Contract staff at the EMA (10 April 2012)
- Policy on protecting the dignity of the person and preventing any form of psychological or sexual harassment (1 May 2012)
- Manual for Informal procedures for cases of psychological and sexual harassment (1 May 2012)
- EMA implementing rules on working hours for EMA staff members (2 May 2012)
- EMA implementing rules on compensation of overtime for EMA staff members AST1-AST4 and FGI - FG II (2 May 2012)
- EMA implementing rules on the conduct of administrative inquiries and disciplinary procedures (8 June 2012)



- Direct application of Article 7(2) of the Staff Regulations

Notably, the Multiannual Staff Policy Plan that is provided to the Management Board includes a list of the implementing rules previously adopted by the chair of the Management Board.

This section in the Multiannual Staff Policy Plan will be restructured so that the list of all implementing rules signed by the chair as listed in this document is contained in the Multiannual Staff Policy Plan in order to inform the Management Board and other parties in the future.