



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

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EMA/87485/2013

Questions and answers relating to Call for expression of interest – EMA/2012/59/PD – Provision of access to databases and other electronic information sources

Table of contents

Questions and answers	2
Document history	4



Questions and answers

No.	Question	Answer
1	How should the application be submitted?	Only applications submitted via postal mail or courier containing original signatures will be accepted for evaluation.
2	What are the deadlines for this procurement procedure?	This is a call for expression of interest which aims to establish a list of suppliers. Applications can be submitted for the full period of validity of the list (3 years) save the last 3 months. In this specific case, the notice has been send for publication on 3 rd December 2012 and therefore last applications can be submitted by 3 rd September 2015.
3	How will applicants be informed if they passed the evaluation?	All applicants will be informed by letter whether they were successful or not. These responses will be sent out within 15 days of the evaluation of application.
4	How often will applications for the list be evaluated?	The frequency of evaluation of applications depends on the number and frequency of incoming applications. However, the evaluation committee aims for a regular evaluation of the applications to ensure the list of suppliers to be up-to-date.
5	When will the Agency start purchasing?	If the list has been established with a critical number of possible suppliers and the Agency requires a relevant service/product, the Agency will submit an invitation to tender to the suppliers on the list who can then submit their tender within the therein given deadline. A specific date for when these invitations will be sent out cannot be given.
6	How shall the applicant demonstrate the availability of products relevant to the	In part 3 of the application form (References) the applicant

No.	Question	Answer
	lot(s) applied for?	shall indicate the relevant lot when providing information on the products/services provided to the reference organisations. If the products relevant to the CEI are not provided to any or some of the reference organisations, the applicant shall provide a separate list of products with an indication which lot they relate to.
7	How many reference organisations shall be given?	It is sufficient to provide 3 reference organisations.
8	How many products need to be listed per lot applying for?	The applicant should demonstrate the availability of at least one product per lot they apply for.

Document history

Version	Who	When	What
0.1	Franziska Teichert	11/02/2013	Questions 1-5
0.2	Franziska Teichert	20/03/2013	Questions 6-8, correction Question 2