



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

19 December 2024
EMA/559854/2024

Records of data processing activity (public)

Name and reference number of processing operation: establishment of the Agency's historical archives and opening to the public

1.	Last update of this record, version number:	19/12/2024 – v.1.0
2.	Reference number:	EMA/559854/2024
3.	Name and contact details of controller:	European Medicines Agency Internally: Head of Administration and Corporate Management Division Contact: DataController.Administration@ema.europa.eu
4.	Name and contact details of DPO:	dataprotection@ema.europa.eu
5.	Name and contact details of joint controller (where applicable)	n/a
6.	Name and contact details of processor (where applicable)	European University Institute (EUI), Data_Protection_Officer@EUI.eu
7.	Purpose of the processing	Make available to the public, whenever possible, the established EMA historical archives (following the 30 years rule), to promote their consultation and to stimulate research into the history of European integration and the European institutions (in compliance with Council Regulation (EEC, EURATOM) No 354/83).
8.	Description of categories of persons whose data EMA processes and list of data categories	In this processing operation we process data that was collected at the time of the creation of the records selected for permanent preservation. Such data may include, for example, the following: Names, job titles, personal or professional addresses, marital and family status, other types of personal data included in documents submitted to the Agency by its stakeholders.

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9.	Time limit for keeping the data	The personal data decided to be retained as part of the historical archives is kept permanently because of its historical value. Other types of data which are decided not to be retained as part of the historical archives are only processed during the appraisal process and deleted/redacted from the historical archives as part of that process.
10.	Recipients of the data	EMA and HAEU
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	The data will be transferred to the HAEU
12.	General description of security measures, where possible.	The Agency has appropriate technical and organisational measures (security policies and procedures) in place to safeguard the security of personal data and ensure the confidentiality, integrity and availability of the relevant systems, services and the personal data processed within them. Access by EMA internal users is password-protected.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	Details concerning the processing of your personal data are available on the Agency's website at: https://www.ema.europa.eu/en/about-us/data-protection-privacy-ema Here you may find the data protection notice regarding this specific data processing operation as well.