



EUROPEAN MEDICINES AGENCY
SCIENCE MEDICINES HEALTH

02 October 2025
EMA/321118/2025

Records of data processing activity (public)

For the TRIP Digital workstation for Horizon scanning and Regulatory science

1.	Last update of this record, version number:	1.0
2.	Reference number:	EMA-TRS-11
3.	Name and contact details of controller:	European Medicines Agency Internally: Head of Regulatory Science and Innovation Task Force (TRS) Contact: Datacontroller.Horizonscanning@ema.europa.eu
4.	Name and contact details of DPO:	dataprotection@ema.europa.eu
5.	Name and contact details of joint controller (where applicable)	Not applicable
6.	Name and contact details of processor (where applicable)	Microsoft Ireland Operations Limited One Microsoft Place, South County Business Park, Leopardstown, Dublin 18 D18 P521, Ireland Telephone: +353 (1) 706-3117
7.	Purpose of the processing	The purpose of this data processing activity is the collection, curation, and assessment of public information on important developments in terms of science, medicine or regulation in the context of performing of the Agency tasks, including: <ul style="list-style-type: none">• Providing latest scientific insights on topics that are, or might become, relevant to EMA's regulatory framework, and to collaborate on the collection and annotation of that information;

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		<ul style="list-style-type: none"> Implementing horizon scanning capabilities required in the European Medicines Agencies Network (EMAN) strategy.
8.	Description of categories of persons whose data EMA processes and list of data categories	<p>In this processing operation the Agency may process:</p> <ul style="list-style-type: none"> Limited user personal data (i.e., name, surname, email address) for authentication and flagging last edits of an item. TRIP neither tracks user activities nor records any sequence of users curating or editing items; Limited personal data from publicly available publications (e.g., name, surname, affiliation, email address of the corresponding authors of the publications).
9.	Time limit for keeping the data	<p>TRIP ingests information items that might contain a limited amount of personal data (mostly scientific publications), and users curate them as “not relevant” (such items are retained for one year to avoid duplicate ingestion and to be able to correct an erroneous curation) or as “relevant” (such items will be stored for up to 25 years for subsequent in-depth analyses unless the items are subsequently curated as “not relevant”). Only a small minority of items (up to 20%) are anticipated to be “relevant”.</p>
10.	Recipients of the data	<p>The TRIP user interface is accessible to EMA staff who have authenticated in the EMA’s single-sign-on authentication mechanism, and for a number of EU Medicines regulatory network users. TRIP’s backend data base is accessible only to selected EMA users (IT administrators and Product Owner).</p>
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	<p>As part of the tools enabling TRIP users to carry out their tasks as set out in section 7, the Agency’s processor (see section 6) and their sub-processor(s)¹ may transfer certain data to third countries.</p> <p>As part of the transfer of such personal data, the Agency’s processor is relying on the following transfer mechanisms:</p> <ul style="list-style-type: none"> Adequacy decision of the European Commission² determining whether a country outside the EU offers an adequate level of data protection, and; Standard Contractual Clauses of the European Commission³, for the countries where no adequacy decision is in place.
12.	General description of security measures, where possible.	<p>The Agency has put in place appropriate technical and organisational measures (security policies and procedures) to protect personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to personal data.</p> <p>The Agency takes all the necessary measures to ensure the</p>

¹ A list can be provided upon request.

² https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/adequacy-decisions_en

³ https://commission.europa.eu/law/law-topic/data-protection/international-dimension-data-protection/standard-contractual-clauses-scc_en

		maximum safety and security of personal data held both offline and online, in a hardcopy and digital form.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	<p>Details concerning the processing of your personal data are available on the Agency's website at:</p> <p>https://www.ema.europa.eu/en/about-us/legal/general-privacy-statement</p> <p>Here you may find the data protection notice regarding this specific data processing operation as well.</p>