



EUROPEAN MEDICINES AGENCY  
SCIENCE MEDICINES HEALTH

5 March 2012  
EMA/MB/115063/2012 Noted

## Summary of transfer of appropriations in the budget 2011

### Management Board meeting 22 March 2012

#### **Background note**

Article 23(1) of the Agency's Financial Regulation specifies that the Executive Director may make transfers from one chapter to another and from one article to another without limit and from one title to another up to a maximum of 10 % of the appropriations for the financial year shown on the line from which the transfer is made.

#### **Matters for consideration**

In accordance with Article 23(2), the Executive Director may propose to the Management Board transfers of appropriations from one title to another beyond the limit referred to in Article 23(1).

The Executive Director shall inform the Management Board as soon as possible of all transfers made. He shall inform the budgetary authority of all transfers carried out under article 23(2).

The details of transfers carried out between 17 November 2011 and 31 December 2011 are attached in annex. In 2012 no transfers have been required so far.



## Annex

**Table 1.** Financial Year 2011 (transfers no. 7 to 8)

Item	Description	Appropriation pre-transfer	Transfer 23 (1) no. 7 & 8	Appropriation post-transfer
		EUR	EUR	EUR
1100	Basic salaries	34,924,000	32,000	34,956,000
1101	Family allowances	4,214,000	10,000	4,224,000
1102	Expatriation & foreign residence allowances	4,708,000	84,000	4,792,000
1149	Other allowances & repayments	46,000	1,000	47,000
1171	Professional services relating to staff management	63,000	-25,000	38,000
1174	Payment for administrative assistance from the EU institutions	385,000	-20,000	365,000
1175	Interim services	2,495,000	-5,000	2,490,000
1180	Miscellaneous expenditure on recruitment	188,000	-8,000	180,000
1182	Installation, resettlement & transfer allowances	205,000	-64,000	141,000
1183	Removal expenses	90,000	8,000	98,000
1400	Restaurant & canteens	427,000	-35,000	392,000
1520	Staff exchanges between EU institutions	1,905,000	-14,000	1,891,000
1530	Cost of organising graduate traineeships	585,000	-10,000	575,000
1700	Entertainment & representation expenses	35,000	-3,000	32,000
1830	Insurance against sickness	1,350,000	7,000	1,357,000
1832	Unemployment insurance for temporary staff	498,000	4,000	502,000
<b>Total title 1</b>			<b>-38,000</b>	
2000	Rent	8,621,000	-114,000	8,507,000
2010	Insurance	235,000	-14,000	221,000
2020	Water, gas, electricity & heating	422,000	-13,000	409,000
2030	Maintenance & cleaning	642,000	-50,000	592,000
2080	Other expenditure preliminary to construction	2,922,000	3,828,000	6,750,000
2090	Other expenditure on buildings	4,645,000	-429,000	4,216,000
2110	Purchases of new hardware for corporate processes	119,000	-24,000	95,000
2111	Purchases of new software for corporate processes	28,000	54,000	82,000

Item	Description	Appropriation pre-transfer	Transfer 23 (1) no. 7 & 8	Appropriation post-transfer
		EUR	EUR	EUR
2115	Analysis, programming & technical assistance for corporate processes	4,094,000	-30,000	4,064,000
2200	New purchases of technical equipment & installations	31,000	-10,000	21,000
2211	Replacement of furniture	60,000	-42,000	18,000
2232	Hire of vehicles	1,000	1,000	2,000
2300	Stationery & office supplies	254,000	-35,000	219,000
2353	Departmental removals & associated handling	39,000	2,000	41,000
2354	Archiving of documents	159,000	-12,000	147,000
2358	Business continuity	82,000	-9,000	73,000
2359	Other operating expenditure	222,000	-6,000	216,000
2400	Postal & delivery charges	121,000	-7,000	114,000
2410	Telecommunication charges	364,000	-23,000	341,000
<b>Total title 2</b>			<b>3,067,000</b>	
3002	Catering	100,000	-7,000	93,000
3010	Evaluation of medicinal products	74,925,000	-3,022,000	71,903,000
<b>Total title 3</b>			<b>-3,029,000</b>	
<b>Grand total transfers no. 7 &amp; 8</b>			<b>0</b>	