

28 February 2014  
EMA/MB/85740/2014  
Management Board meeting of 19-20 March 2014

## Summary of transfer of appropriations in the budget 2013

### Issues for consideration

The Agency carried out two transfers during the period from 16 November 2013 to 31 December 2013, in accordance with the Agency's Financial Regulation (FR) and as authorised by the Executive Director.

The two transfers were within the scope and limit of Article 23(1) FR<sup>1</sup> and the details are summarised in tables 1 and 2 in annex to this documents.

### Additional background

Article 23(1) of the Agency's FR specifies that the Executive Director may make transfers from one chapter to another and from one article to another without limit and from one title to another up to a maximum of 10% of the appropriations for the financial year shown on the line from which the transfer is made.

In accordance with Article 23(2), the Executive Director may propose to the Management Board transfers of appropriations from one title to another beyond the limit referred to in Article 23(1).

The Executive Director shall inform the Management Board as soon as possible of all transfers made. He shall inform the budgetary authority of all transfers carried out under Article 23(2).

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<sup>1</sup> EMA/MB/216485/2009 of 7 October 2010; applicable until 31/12/2013

## Annex

**Table 1.** Summary of transfers during 2013 - transfers no. 8 to 9

Item	Description	Appropriation pre-transfer	Transfers no. 8-9 Art. 23 (1) FR	Appropriation post-transfer
		EUR	EUR	EUR
EXPENDITURE				
Title 1 Staff in active employment				
Chapter 11 Staff in active employment				
1100	Basic salaries	38,965,000	-1,164,000	37,801,000
1101	Family allowances	5,240,000	540,000	5,780,000
1102	Expatriation & foreign residence allowances	5,445,000	-158,000	5,287,000
1114	Contract agents	4,056,000	-200,000	3,856,000
1175	Interim services	2,200,000	-90,000	2,110,000
1180	Miscellaneous expenditure on recruitment	192,000	8,000	200,000
1190	Weightings	19,030,000	-2,265,000	16,765,000
Chapter 14 Socio-medical infrastructure				
1400	Restaurant & canteens	451,000	-100,000	351,000
Subtotal title 1			-3,429,000	
Title 2 Buildings, equipment and miscellaneous operating expenditure				
Chapter 20 Investment in immovable property, renting of buildings & associated costs				
2000	Rent	9,794,000	-22,000	9,772,000
2010	Insurance	242,000	-20,000	222,000
2020	Water, gas, electricity & heating	785,000	-100,000	685,000
2030	Maintenance & cleaning	658,000	-35,000	623,000
2050	Security & surveillance of buildings	106,000	-22,000	84,000
2080	Other expenditure preliminary to construction	31,547,000	1,675,000	33,222,000
2090	Other expenditure on buildings	4,332,000	-17,000	4,315,000

Item	Description	Appropriation pre-transfer	Transfers no. 8-9 Art. 23 (1) FR	Appropriation post-transfer
		EUR	EUR	EUR
<b>EXPENDITURE</b>				
<b>Chapter 21 Expenditure on corporate data processing</b>				
2110	Purchases of new hardware for corporate processes	2,921,900	-101,000	2,820,900
2114	Maintenance & repair of hard. & software for corporate processes	7,919,900	558,000	8,477,900
2115	Analysis, programming & technical assistance for corporate processes	2,484,300	-546,000	1,938,300
<b>Chapter 22 Movable property &amp; associated costs</b>				
2203	Maintenance, use & repair of technical equipment	802,000	-79,000	723,000
2211	Replacement of furniture	75,000	-7,000	68,000
<b>Chapter 23 Current administrative expenditure</b>				
2300	Stationery & office supplies	196,000	-50,000	146,000
2320	Bank charges	30,000	1,000	31,000
2329	Other financial charges	7,000	-7,000	0
2353	Departmental removals & associated handling	203,000	-10,000	193,000
2354	Archiving of documents	127,000	-36,000	91,000
2358	Business continuity	80,000	-30,000	50,000
2359	Other operating expenditure	235,000	-6,000	229,000
2390	Publications	5,000	-1,000	4,000
<b>Chapter 24 Postal charges &amp; telecommunications</b>				
2400	Postal & delivery charges	133,000	-5,000	128,000
2410	Telecommunication charges	374,000	-51,000	323,000
2411	Telecommunications equipment	7,000	-7,000	0
<b>Subtotal title 2</b>			<b>1,082,000</b>	

Item	Description	Appropriation pre-transfer	Transfers no. 8-9 Art. 23 (1) FR	Appropriation post-transfer
		EUR	EUR	EUR
<b>EXPENDITURE</b>				
<b>Title 3 Operating expenditure</b>				
<b>Chapter 30 Operating expenditure</b>				
3000	Reimbursement of persons attending meetings	6,508,000	-23,000	6,485,000
3010	Evaluation of medicinal products	78,274,000	2,200,000	80,474,000
3030	Studies & consultants	1,595,000	20,000	1,615,000
<b>Chapter 31 Expenditure on operational data processing</b>				
3104	Maintenance and repair of hardware and software related to the lifecycle of medicinal products	1,977,300	1,500	1,978,800
3105	Analysis, programming and technical assistance related to the lifecycle of medicinal products	5,450,100	173,500	5,623,600
3114	Maintenance and repair of hardware and software for special programmes	2,035,400	-25,000	2,010,400
<b>Subtotal title 3</b>			<b>2,347,000</b>	
<b>Total transfers 8-9</b>			<b>0</b>	

**Table 2.** Details of transfers between titles within maximum limit of 10%

Item sender	Appropriation pre-transfer	Amount transferred	% of appropriation	Item receiver
	EUR	EUR	max.10%	
EXPENDITURE				
Transfer no 8:				
1100	38,965,000	1,164,000	3.0%	2080
1190	19,030,000	1,565,000	8.2%	2080, 3010
2110	2,921,900	101,000	3.5%	3105
2115	1,984,300	46,000	2.3%	3105
Transfer no 9:				
1190	17,465,000	700,000	4.0%	3010