Housekeeping notes – Personal data protection notice





Please note that this session is being recorded and will be made available through EMA

Corporate Website and YouTube channel.

Throughout the session, participants will be able to ask questions or give their input via the audience interaction tool **Slido**.

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Housekeeping notes - Q&A



Join at slido.com #SWOCT824



- Join via QR code or slido.com please provide your questions and comments in <u>Slido only</u>
- **Send or upvote the questions** you want to hear answered *before raising a question check whether its has been raised already and vote for it*



Q&A Management

- Questions will be shown on the screen and managed live in the Q&A session
- EMA colleagues will attempt to address questions in writing throughout the session
- EMA colleagues will verbally address (unanswered) top voted questions at the end in the live Q&A session.



Unanswered questions

- This can be due to high volume of questions or assistance of a specific colleague not available today is required.
- Unanswered questions will be reviewed, and the most relevant ones may be addressed in other webinars or in a FAQ document.
- We may request that you ask Questions on specific issues/cases in Service Desk to be tracked, investigated and adequately assigned.

Webinar materials sharing





Presentations will be* available at:

- SPOR Portal Documents section
- EMA Events Web Page

*1st version of presentation already published, to be updated with final version (if necessary)



Recordings will be available at:

- EMA YouTube Channel
- EMA Events Web Page



Substance Management Service (SMS)

8 October 2024, 10:00 – 12:00 Central European Summer Time (CEST)

Presented by Pedro Batista

SPOR Webinar Series - 4-14 October 2024





During **SPOR webinars,** EMA's Regulatory Data Management Service team talks about all aspects of regulatory data management and how it works today.

Webinar title	Date	⊗ Time
SPOR Data Governance	4 October 2024	10:00-12:00 CEST
Referentials Management Service (RMS)	7 October 2024	10:00-12:00 CEST
Substance Management Service (SMS)	8 October 2024	10:00-12:00 CEST
Organisation Management Service (OMS)	9 October 2024	10:00-12:00 CEST
Product Management Service (XEVMPD) for MAH	10 October 2024	10:00-12:00 CEST
Product Management Service (XEVMPD) for Sponsors	11 October 2024	10:00-12:00 CEST
Substance, product, organisation and referential (SPOR) application programming interface (API) - SPOR API	14 October 2024	10:00-12:00 CEST

Goals of the session





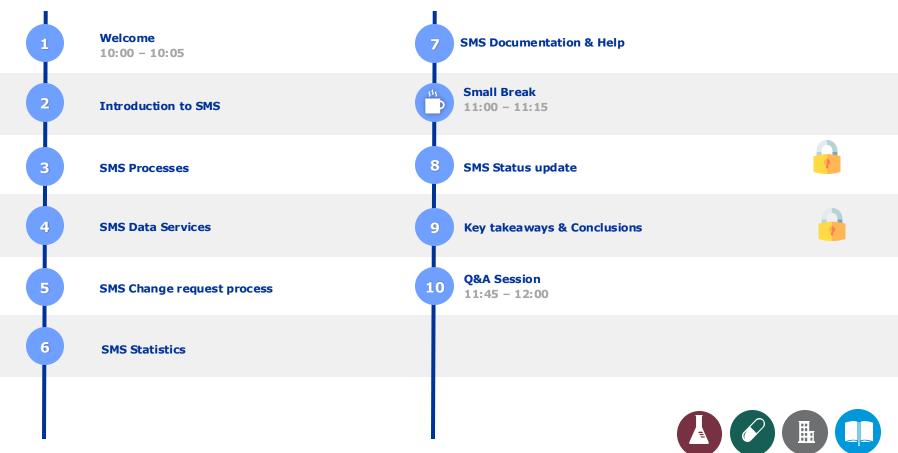
Increase Awareness of SMS activities



Share status update of SMS service

Agenda



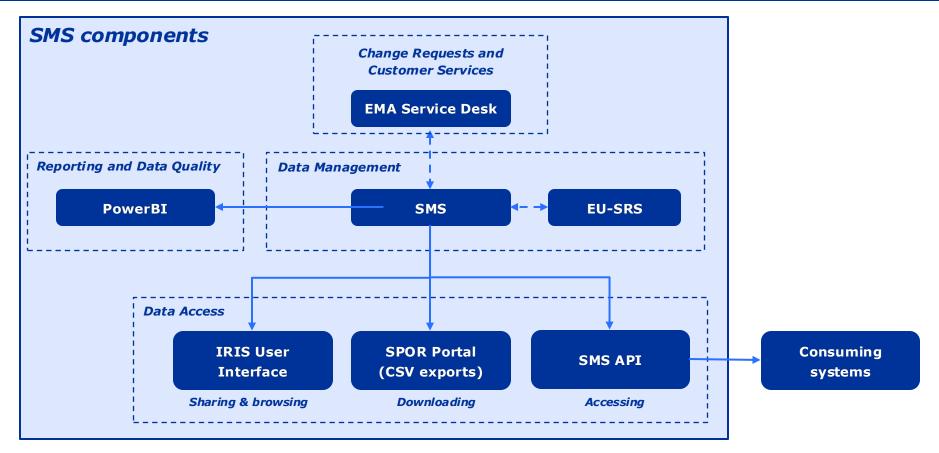




Introduction to SMS

Introduction to SMS – Key components





Introduction to SMS – SMS and EU-SRS



SMS





SMS provides a central source of substance data that supports selection in regulatory processes and therefore enables to distinguish between two or more substances

EU-SRS provides a source of substance data that supports scientific identification and characterisation of substances



EMA Data stewards are specialised in data management. Substance Validation Group are Substance experts.

Using both sets of skills enables for a better substance management



EU-SRS is an open-source solution which implements **ISO IDMP logic** therefore enabling to register good quality substance data. SMS benefits from years of **integration of substance data into regulatory processes/systems**. Using both solutions is a cost-effective way to manage and share/re-use substance data.



There is only one EU substance list: data between SMS and EU-SRS share the same ID and are being aligned via data fixes/batches of data. A future real-time sync is desired and has to be prioritised in the Network portfolio.

SMS contains all the substances used in pharmaceutical products available in EU-SRS, only it contains a subset of the fields from EU-SRS.



SMS public data is accessible via **SMS User Interface** (IRIS), **substance exports** (SPOR Portal), **SMS API** and **consuming systems**.

EU-SRS is currently accessible to **NCA users only** (NCAs can request access via <u>EMA Account Management</u>)

Introduction to SMS – Data Fields





as FUTCT ID

- Primary: SMS ID, previously known
- Secondary: EV Code (only for Human substances)



Mandatory data fields

- **Domain:** Human or Veterinary
- Status: Current or Non-current different exports for each status
- Substance type
- Substance Name: Preferred term, aliases and translations available in export
- · Language
- Name source
- Data classification: Public or Restricted – only "Public" names are available in export



Optional data fields

- Molecular formula/Molecular weight/InChIKey: Registered for chemicals and available in the export only for "Public" substances
- Comments: replacement ID in case of nullification (free text)
- **Substance current:** replacement ID in case of nullification (structured)



- **Parent substance:** registered for chemicals, some proteins and nucleic acids
- Substance codes:
 - Unique Ingredient Identifier (UNII, the FDA substance identifier)
 - SVG cleansed flag



INN Number (WHO International Non-Proprietary number)



EC List/Number (European Commission substance number)

Introduction to SMS – SMS Application Programming Interface (APP)

- SMS API is available for all users but with different access rights:
 - NCA users: all substance data
 - Industry users (any non-NCA users): public substance data only
- Besides all data available in the substance exports, it also includes **Custom**Attributes:
 - Active substance used in a human medicinal product approved in EU/EEA
 - Active substance related to Union List of Critical Medicines
- Access managed via EMA Account Management, instructions available in SMS Guidance for External Users (section 4.3)
- Further information to be provided in the **SPOR API Webinar on 14 October**

Introduction to SMS – SPOR Portal (CSV exports)





EUROPEAN MEDICINES AGENCY

SPOR - Substances Management System

Substances Products Organisations

SPOR Home



Substances Management Services (SMS)

SMS provides a central dictionary of substance data in multiple languages. SMS supports the continuous exchange of data European medicines regulatory network and across the pharmaceutical industry.

External users can refer to the SMS guidance for external users for more detailed information on SMS.

SMS is currently live but not yet available in the SPOR Portal . External users can, however, access the SMS data in the:

- · EUTCT or IRIS to view and search substance data;
- Export of substance data are available below;

Download SMS Export (current)
Download SMS Export (non-current)

For any change requests or general questions about substances, user shall:

- · Submit substance change requests in the EMA Service Desk portal;
- · Submit substance general queries in the EMA Service Desk portal (Service "SPOR", Service Offering "SMS").

Data management and data quality processes drive the SPOR data management services to ensure that the highest qualit processes.

- SMS Export (current)
 - List of substances with status "Current"
- SMS Export (non-current)
 - List of substances with status "Non-Current"
- Both exports:
 - Refreshed daily
 - Only public substance data

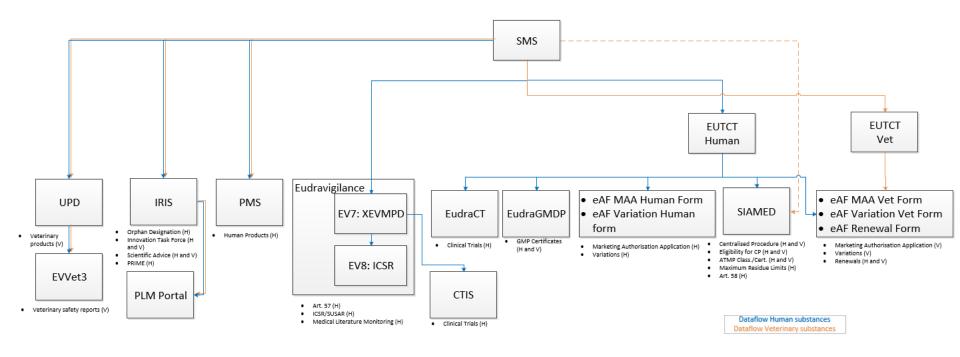
Introduction to SMS – IRIS User Interface (UI)



IRIS			Please note that the Forums are temporar	rily unavailable. Please submit support requests via	the EMA Service Desk. ##Home	Forums Products	Sign
ist of substa							
ist of Substa	nces						
entifier (RPI). If you ubstance Request For	do not find the substance you m. Further instructions are a	u need, please register it by c available in the" <u>IRIS guide to</u>	ompleting the "Substance Request Form" and raisir registration" available in the IRIS home page.	XIS. These substances can therefore be used for any ing a request via the <u>EMA Service Desk</u> portal, for the nnot search substances by a restricted synonyi	e substance to be included in the S		
Substance Id	Name/Synonyms	Domain	Substance Type				
▼	▼	☐ Human and Veterinary	use Chemical				
		☐ Human use	☐ Mixture				
		□ Veterinary use	☐ Nucleic acid				
			☐ Polymer				
			☐ Protein				
			☐ Specified Substance Group 1				
			More ▼				
							Apply
Substance Id ↓	Name			Substance synonyms (public)	Substance Type	Domain	
0000051036	Pociredir			FTX-6058 (7aR)-12-fluoro-4-(2-methylpyridin-3-yl)-7a,8,13,14-tetrahydro-7H-furo[4,3,2-gh] [1,2,4]triazol[6',3':1,6]pyrido[2,3-c] [5,2]benzoxazonine	Chemical	Human use	
00000051035	ASP2138				Protein	Human use	
00000051015	Influenza B/Au	stria/1359417/2021 (B/Victor	ria lineage), Live		Structurally Diverse - Vaccine	Human use	

Introduction to SMS – Consuming systems







SMS Process

SPOR Data Management Processes





EMA Data Steward



Bus lead/Product Owner

Data Stewardship Change requests **Data services** New/update - INN/USAN enrichments data upon user - Mappings request - Simple cleansing SPOR User **Customer Service** Requests Information (Questions)

Data Quality Management

Quality Control

Sampling & checking performed activities

Data profiling

Monitoring & investigation across entire data

Quality Assurance

Root causes & process improvements

Service Management

Service Coordination

With Data governance &

IT delivery

Performance management

- Invoicing
- KPI reporting
- Customer satisfaction

Data management processes are defined, operational and are monitored/reported on



SMS Data Services

Data Services at a glance



Mappings

- consist in matching substance data existing in legacy systems to SMS, and the resulting creation/update of relevant data in SMS
- supports data migrations and implementation of SMS in Telematics systems
- Examples: Vet NCA data for UPD, Orphan Designation substances for IRIS, XEVMPD development substances



SMS Data Services



Enrichments

- consist in proactively completing SMS data with reference information
- improve the data quality in and, by preventing the submission of change requests, minimise the burden on Industry/SMS users.
- Examples: INN and USAN names

Cleansing/ corrections



- consists in proactively looking at the SMS data to identify and eliminate duplicates, as well as verify and standardise SMS data against established reference information.
- Data cleansing improves the data quality and, by preventing the submission of change requests, minimise the burden on Industry/SMS users.
 - The Substance Validation Group (SVG) is cleansing the legacy substance data, as prioritised by the Network
 - 45% of substances in SMS have been reviewed. This represents 100% of active substances in Veterinary authorised medicinal products and 82% of substances used in Human authorised medicinal products.

Substance cleansing – Status



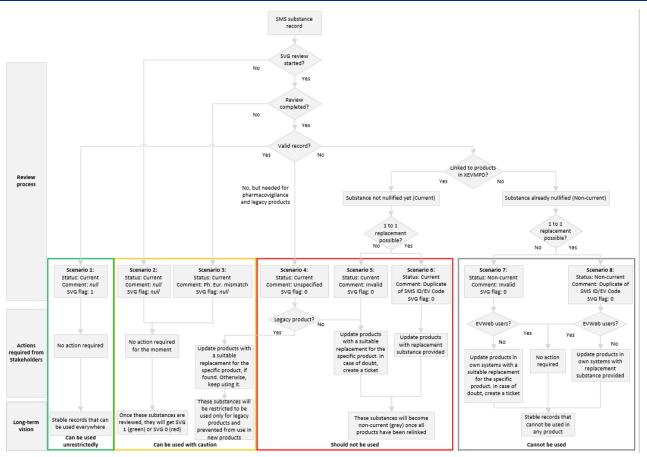
Substance type	Cleansing status	Comments
Chemical	100%	
Specified Substance Group 3	95%	
Structurally Diverse - Vaccine	56%	Veterinary vaccines cleansed, Human vaccines ongoing
Polymer	34%	
Mixture	20%	
Specified Substance Group 1	16%	Includes flavours, coatings, solutions, homoeopathics, herbal extracts
Protein	12%	
Structurally Diverse - Plasma derived	11%	
Structurally Diverse - Herbal	5%	
Nucleic acid	4%	
Structurally Diverse - Other	2%	Includes gene therapy
Structurally Diverse - Allergen	1%	
Structurally Diverse - Cell therapy	0%	
Overall	45%	

19 For Questions: www.slido.com code: #SWOCT824

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Substance cleansing – Outcomes





Substance cleansing - Follow-up actions



SVG flag 0 and Comment "Duplicate"

Currently

- These substances are no longer available in eAF and UPD (for new products) but still available in XEVMPD
- Not possible to flag them in XEVMPD in the product view
- EMA is preparing a datafix to relink the impacted products in XEVMPD/PMS
- MAH can optionally update them in advance in their XEVMPD products

02 2025

- EMA will provide an export of impacted product and substance FV codes
- MAH that are Gateway users should update their systems with the replacement substances provided
- EMA will perform a datafix to relink all impact products
- EMA will nullify the duplicated substances

Pending changes in preferred terms (PT) [flagged by alias with source "Substance **Validation Group"**]

NOTE: changes in PT in SMS do not require MAH to change SmPC/dossier

Currently

- •SVG has identified substances that have an incorrect PT
- Changing PTs has an impact on ICSR recoding

Q1 2025

•Technical changes in ICSR recoding algorithm

Q2 2025

Updating substances preferred terms

SVG flag 0 and Comment "Invalid" or "Unspecified"

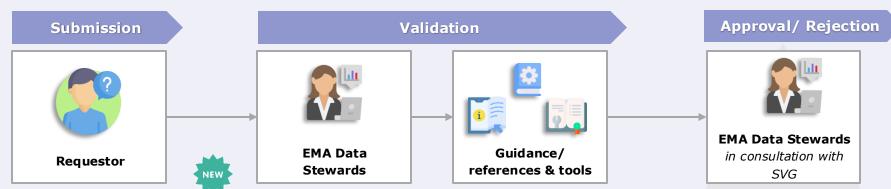
- Complex scenarios that require a product-by-product analysis
- To be addressed in Q3/Q4 2025 (after Duplicates are addressed)



SMS Change Request process

SMS Change Request process at a glance





Data Stewards validate all SMS CRs using

guidance/references:

• SVG Data management Manuals

External Sources of Information

· EMA Substance Naming Rules

· Input from SVG discussions

Reads the <u>SMS Guidance for External</u> <u>users</u>

Submit SMS CR in EMA Service

Desk portal:

- Add Substance
- Update Substance

Also include **Substance Request form** and **supporting documentation**

- New substances are created with higher data quality based on SVG defined business rules
- Newly created substances may eventually be reviewed by the SVG
 - End-to-end process discussions are ongoing

- New substances (<20): 5-10 working days
- Translations (<20): 10-15 working days
- Bulk requests (>20): No guaranteed SLA

Priority to new substances

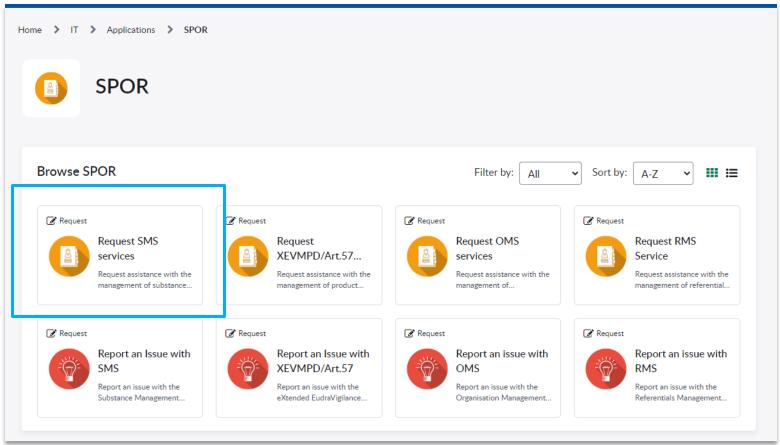
SMS CR approved = data updated in the SMS and published in consuming systems **SMS CR rejected** = reasons explained to requestor via EMA Service Desk



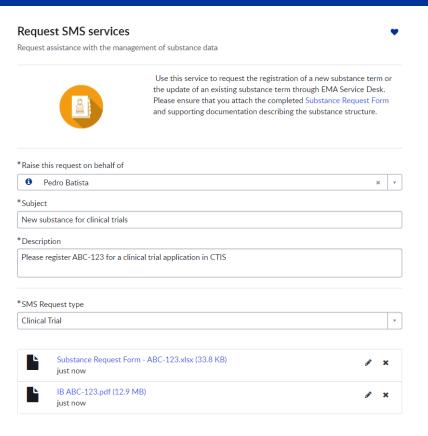
Substance Validation Group

(SVG)







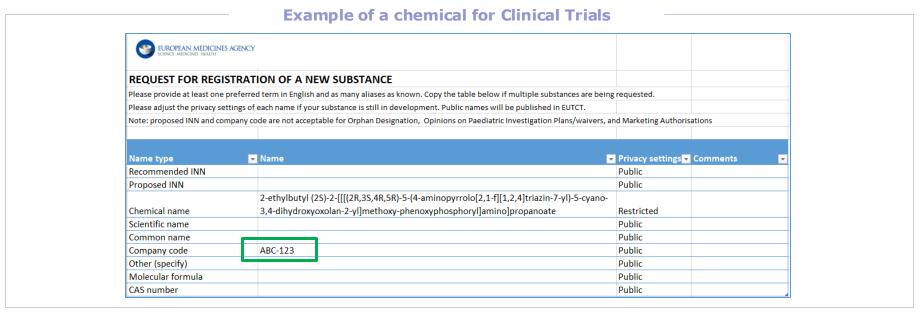


• Description:

- For creates: Brief description of the substance
- For updates: provide the SMS ID or EV Code of the substance to be updated and the new name to be added
- SMS Request type: select the regulatory procedure
- Attachments:
- Substance request form
 - Supporting documentation describing the substance nomenclature/structure (e.g. SmPC, Investigator's Medicinal Product Dossier, company specifications, section A.3 Medical Plausibility of Orphan Designation, draft package for Scientific Advice, etc.)

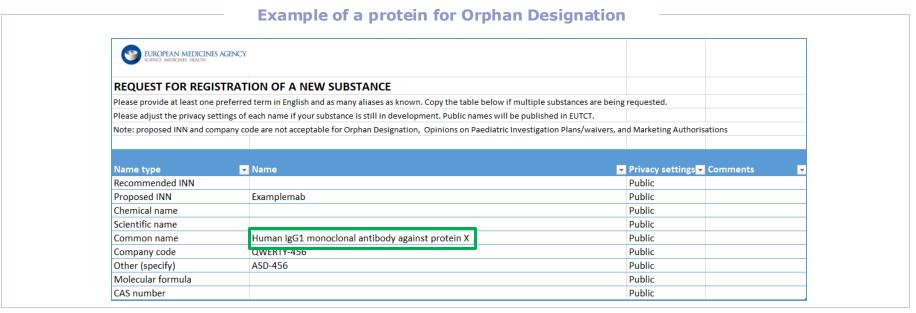


- At least one name must be made public
- Official names (INN, USAN, etc.) are always public
- Preferred term is defined by SMS data stewards according to the business rules
- pINN and USAN cannot be used as substance preferred term
- For OD, PIP and MAA, company codes cannot be used as the substance preferred term





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Example of a cell therapy for marketing authorisation application EUROPEAN MEDICINES AGENCY REQUEST FOR REGISTRATION OF A NEW SUBSTANCE Please provide at least one preferred term in English and as many aliases as known. Copy the table below if multiple substances are being requested. Please adjust the privacy settings of each name if your substance is still in development. Public names will be published in EUTCT. Note: proposed INN and company code are not acceptable for Orphan Designation, Opinions on Paediatric Investigation Plans/waivers, and Marketing Authorisations Name type ■ Name ▼ Privacy settings ▼ Comments Recommended INN Examplecel Public Proposed INN Public Chemical name Public Scientific name Public Autologous bone-marrow derived T-cells, ex-vivo expanded Public Common name Public Company code XYZ-999 Other (specify) Public Molecular formula Public CAS number Public



SMS Statistics

SMS Statistics - SMS Activities





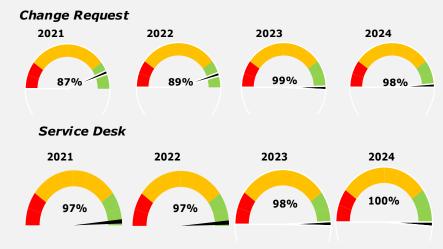
Increase in Change Request in H1 2024 compared to 2023 (see chart below)



Despite the increase in Change requests, the **SLA compliance has** remained almost 100%

Overall Compliance







SMS Documentation and Help

SMS Documents & Help



SPOR portal

Main documentation required to successfully use SMS services:

Documents



- **SMS Guidance for external users**
- Substance data exports

• V2 - RDM Customer Satisfaction Survey 2022

X - SPOR SLAs

EMA <u>Account</u> <u>Management Portal</u>

- Guidance on to obtain access to EMA systems
- · Create a new EMA account

EMA corporate <u>website</u>

- SPOR vision and general introduction to SPOR projects
- SPOR related information and documents

SMS Webinars

- <u>@emainfo channel</u> contains Videos of SPOR & specific SMS webinars
- Industry Webinar Introduction to SMS services and activities on 6 September 2022

SMS April Webinar

EMA Service Desk

- For any help needed and not found in docs e.g., Service requests, issues, requests for technical support can be submitted through the <u>ServiceNow Portal</u>
- <u>ServiceNow Request SMS Services</u>
- Substance request form

Substance Validation Group

EU-SRS webinar in EU Network Training Centre Portal HMA SVG page

UNICOM SVG documents



SMS Documents & Help – Guidance for External Users





EUROPEAN MEDICINES AGENCY SPOR - Substances Management System

Substances	Products	Organisations	
POR Home			
Substances Managem	ent Services (SMS)		
SMS provides a central dictionary of substance d European medicines regulatory network and acro	ata in multiple languages. SMS supports the continuous the pharmaceutical industry.	us exchange of data between information systems a	cross the

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For any change requests or general questions about substances, user shall:

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Data management and data quality processes drive the SPOR data management services to ensure that the highest quality of data is available to support EU regulatory processes.

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Let's have a short break!





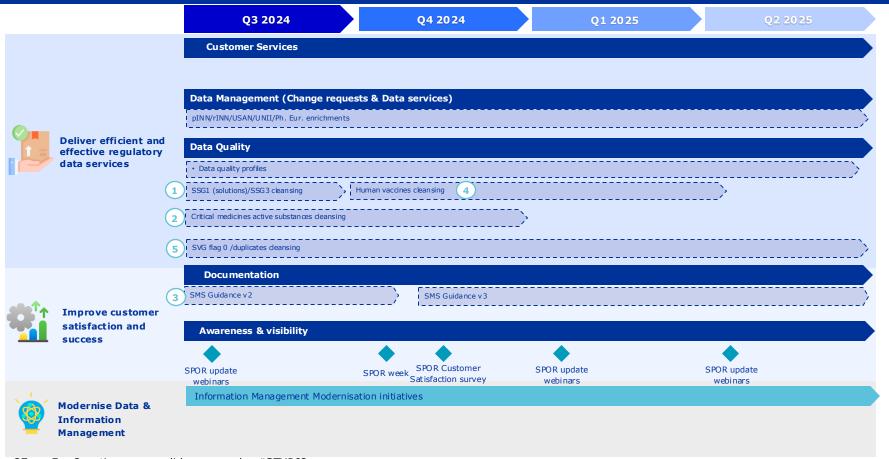
Break



SMS Status update

Planned SMS Activities





Work completed - Highlights of what has been done in last quarter





WHY



HOW & WHEN

· Full SMS implementation expected in Q4



Specified substances Group 1 (solutions with defined concentration): · Cleansing in SMS completed New records only to be registered if present · Reducing redundant substance SSG1 (solutions) and in Ph. Eur. records without comprising quality Improve SMS Data Quality Specified substances Group 3 (with pharmacopoeial SSG3 data cleansing references): Cleansing in SMS completed No new records to be registered in SMS Further details to be included in SMS Guidance V2 Active Substances from Union List of Critical **Critical Medicines** · Reliable/stable list of active Majority of substances now cleansed (78%) medicines substanc Improve SMS Data Quality substances used in Union List of · Cleansing ongoing for the remaining Critical Medicines e data cleansing substances

What's next? - Highlights of what will be done in next quarter





WHY



HOW & WHEN



SMS Guidance V2

- 3 Reacting to feedback from customer satisfaction survey where customers demanded more/ better documentation
- New version prepared with SPOR KUG containing:
 - Business rules for different substance classes
 - Data cleansing guidance
 - Data quality monitoring
- Publication expected in October

- Enhanced supporting documentation allowing improved awareness
- Predictability of how substances will be registered and maintained

Human vaccines cleansing

- 4 Improve SMS Data Quality
- SVG deansing ongoing (Priority for vaccines related to Union List of Critical medicines)
- SMS implementation expected by Q4 2024

 Improved data quality of human vaccine products

5

SVG Flag 0/ Duplicates data cleansing Improve SMS Data Quality Catch up with backlog of SVG cleansing

- SVG flag 0: Duplicated substances identified during data cleansing
- July communication sent to MAHs & NCAs
- MAH (for Human products) and NCAs (for Vet products) can update the respective AMPs in XEVMPD/UPD linked to substances SVG flag 0 and Comment "Duplicate" with the provided replacement substances
- In 2025* EMA will perform a datafix to relink any outstanding products linked to Duplicated substances and nullify duplicated substances

Note: substances with SVG flag 0 and Comment "Invalid" or "Unspecified" will only be addressed at a later stage.

- Significant data quality improvement by removing 60% of the currently identified duplicates
- *If/when substances are nullified EV Gateway users will not be able to make further submissions referencing these substances!

Highlights to you





SMS Guidance published

SMS API available to Industry

Molecular weight, INN codes, EC number and Relationships saltparent in export and API

Is Active and Is used in Union List of Critical Medicines in SMS API

Development substances, Critical Medicines, SSG1 (solutions), SSG3 cleansing

What's changed?

4

SMS Guidance version 2 (Business rules and DQ)

Cleansing Substances from Union List of Critical Medicines



Human vaccines deansing

SMS Guidance version 3 (Confidentiality)

SVG flag 0 cleansing

Ongoing work

Future changes (What's next?)

Future changes (What's later?)

Acronyms

API: Application Programming Interface

EC: European Commission

INN: International Nonproprietary Names

SVG: Substance Validation Group



Key takeaways and conclusions

Takeaways & Conclusions





Awareness of SMS activities

· Data stewardship (Change requests) and customer services in place and with excellent performance



Share current and planned activities

- SMS API now available to all users
- Substance export enhanced with additional data fields
- New version of SMS Guidance for external users to be published soon
- · Cleansing of Active substances from Critical Medicines ongoing
- Follow-up actions for Stakeholders related to substance data cleansing





Any questions on the webinar?





During **SPOR webinars,** EMA's Regulatory Data Management Service team talks about all aspects of regulatory data management and how it works today.

Webinar title	Date	🥙 Time
SPOR Data Governance	4 October 2024	10:00-12:00 CEST
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Further information

Contact us through ServiceNow @ https://support.ema.europa.eu/

Official address Domenico Scarlattilaan 6 • 1083 HS Amsterdam • The Netherlands Address for visits and deliveries Refer to www.ema.europa.eu/how-to-find-us Send us a question Go to www.ema.europa.eu/contact Telephone +31 (0)88 781 6000





Glossary

Glossary (1/4)



Acronym	Name
API	Application Programming Interface
Art. 57	Article 57 of Regulation (EU) 726/2004, which requires marketing authorisation holders to electronically submit to the Agency information on all medicinal products for human use authorised in the EU
CAP	Centrally Authorised Product
CR	Change request
CTIS	Clinical Trials Information System
DADI	Digital Application Dataset Integration
DMP	Development Medicinal Product
DCP	De-centralised Procedure
DQ	Data Quality
eAF	Electronic Application Form
ePI	Electronic Product Information
eCTD	Common Technical Document in electronic format
EMA DB	European Medicines Agency Data Board
EMRN	European Medicines Regulatory Network
Epic For Ouestion	An epic is a container with one common objective, for a development initiative large enough to require analysis, definition of a minimal viable product (MVP) and financial approval before implementation. An epic usually takes more than one Programme Increment to complete and is broken into multiple Features. Business epics are large initiatives that deliver Solutions needed by the business/customers Enabler epics are pieces of work that extend the architectural infrastructure of the solution under development or improve the performance of the value stream s: www.slido.com_code: #SWOC1824

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Glossary (2/4)



Acronym	Name
ESMP	European Medicines Shortages Monitoring Platform
ESMDP	European Medicinal Devices Shortages Monitoring Platform
EURS	European Review System for eCTDs
EU-SRS	European Substance Reference System
EUTCT	European Union Telematics Controlled Terms
FHIR	Fast Healthcare Interoperability Resources
НМА	Heads of Medicines Agencies
IAM	Identity and Access Management
ICSR	Individual Case Safety Report
IDMP	The ISO IDMP standards specify the use of standardised definitions for the identification and description of medicinal products for human use
INN	International Nonproprietary Names
IRIS	A secure online platform for handling product-related scientific and regulatory procedures with EMA (iris.ema.europa.eu)
KUG	Key User Group
KPI	Key Performance Indicator
MAA	Marketing Authorisation Application
MAH	Marketing Authorisation Holder
Mon	Monitoring Value Stream

For Questions: www.slido.com code: #SWOCT824

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Glossary (3/4)



Acronym	Name
MRP	Mutual Recognition Procedure
NAP	Nationally Authorised Product
NCA	National Competent Authority
NDB	Network Data Board
NICTAC	Network ICT Advisory Committee represents the network IT community
NPAG	Network Portfolio Advisory Group represents the Management Board and HMAs
OD	Orphan Designation
OMS	Organisation Management Service
PB	Portfolio Board
PI	Programme Increment, a three month period of work
PI Planning ceremony	A quarterly event to plan work for the entire Value Stream in the next quarter, ensuring that teams and stakeholders have a shared mission and vision
PIP	Paediatric Investigation Plan
PLM	Product Lifecycle Management Value Stream
PMS	Product (Data) Management Service
РО	Product Owner (PO) is the Agile team member primarily responsible for maximizing the value delivered by the team by ensuring that the team backlog is aligned with customer and stakeholder needs.
RMS	Referential Management Service
R&D For Questions: wv	w.Rasearch and Develormort Value Stream

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Glossary (4/4)



Acronym	Name
SAFe	Scaled Agile Framework
SIAMED	An Information System for the management of regulatory procedure for centrally authorised products
SLA	Service Level Agreement
SPOR	Substance, Product, Organisation and Referential
SmPC	Summary of product characteristics
SMS	Substance Management Service
SQI	Service Quality Indicator (metric)
SVG	Substance Validation Group
UNII	Unique Ingredient Identifier
USAN	United States Adopted Names
Value Stream	Value Streams represent the series of steps that an organization uses to implement Solutions that provide a continuous flow of value to the Business/Customer
VSM	EMA Value Stream Manager (VSM) is a "Servant Leader and Coach" for the Value Stream teams
vso	EMA Value Stream Owner (VSO) has the primary responsibility for the business outcomes, including the delivery of business outcomes, in their Value Stream
XEVMPD	eXtended EudraVigilance Medicinal Product Dictionary

For Questions: www.slido.com code: #SWOCT824