



EUROPEAN MEDICINES AGENCY  
SCIENCE MEDICINES HEALTH

10 October 2016  
EMA/439870/2016  
European Medicines Agency

## Ex ante publicity of a negotiated procedure

### EMA/2016/58/COM – Scientific, Technical and Medical eBooks

The European Medicines Agency (hereinafter referred to as “the Agency” or “EMA”) intends to procure access to an online eBook platform, which enables staff to electronically access a collection of scientific, technical and medical publications (STM).

#### **The scope of this contract shall be:**

The EMA Information Centre supports Agency staff in their work by providing access to information and literature, both print and electronic, and provides advice on how to use electronic resources. The EMA Information Centre is not open to the general public and is mainly used by the Agency’s scientific staff. Currently, the total number of users of these services is around 500.

The Information Centre coordinates the usage of a number of eBook platforms (i.e. scientific, technical and medical eBooks), which are then accessed by scientific and non-scientific staff at the Agency. The coordination includes user administration, reporting and purchase recommendation, budgeting and procurement as well as training coordination and promotion.

A negotiated tender with a maximum indicative budget of EUR 80,000-120,000 is planned to be launched in October 2016 and the contract awarded will be for a period of 24 (twenty-four) months with the possibility to renew once for an additional period of 24 (twenty-four) months.

Prices should be submitted in Euro (EUR).

Interested economic operators meeting the minimum technical requirements and the criteria below may express their interest by sending an e-mail to: [beatrice.fayl@ema.europa.eu](mailto:beatrice.fayl@ema.europa.eu), together with the name, address and business details before 12 noon (GMT) on 24 October 2016.

The following minimum technical requirements shall apply to this framework contract:

- Compliance with applicable environmental, social and labour law obligations established by Union law, national legislation, collective agreements or the international environmental, social and labour conventions listed in Annex X to Directive 2014/24/EU;
- In addition:



Minimum requirements	
Technical Prerequisites	<ul style="list-style-type: none"> <li>The platform must be accessible via a standard web browser.</li> <li>The platform must be compatible with the IT environment at the Agency (Windows 7, MS Office 2010, Adobe Flash Player 21, Adobe Shockwave Player 21, Java 7, Internet Explorer 11).</li> <li>Free access to any proposed platform for evaluation purposes for a period of one month (the Agency will contact tenderers for an exact start date) and submission of the access information (URL, username/password (as applicable)) with the tender.</li> </ul>
Subjects <i>Please note that this is a non-exhaustive list.</i>	<ul style="list-style-type: none"> <li>Biomedical Sciences.</li> <li>Medical and Clinical Specialities.</li> <li>Pharmaceutical Sciences.</li> <li>Public Health.</li> <li>Veterinary Medicines.</li> </ul>
Coverage	<ul style="list-style-type: none"> <li>Full text for a minimum of 100 titles.</li> <li>Up to date publications.</li> </ul>
Language of the content	<ul style="list-style-type: none"> <li>English.</li> </ul>
Access to full text	<ul style="list-style-type: none"> <li>HTML format.</li> </ul>
Record format	<ul style="list-style-type: none"> <li>Full text e-book content with structured chapters.</li> </ul>
Search	<ul style="list-style-type: none"> <li>Intuitive basic search functionality.</li> <li>Option allowing cross-searching all publications.</li> </ul>
Access	<ul style="list-style-type: none"> <li>IP multi-user access with a minimum of 300 users and a minimum of 25 concurrent users.</li> </ul>
Training	<ul style="list-style-type: none"> <li>Online training and education materials.</li> </ul>
Support	<ul style="list-style-type: none"> <li>E-mail and telephone support covering standard UK working hours (9:00-17:00 UK time).</li> <li>Customer support by a dedicated team and/or account manager.</li> </ul>

Interested economic operators should comply, at least, with the following criteria:

- All tenderers must have authorisation to perform the contract under national law, as evidenced by inclusion in a relevant professional or trade register (except for international organisations), membership of a specific professional organisation, express authorisation of entry in the VAT register.

- The average annual turnover of the tenderer for the last two financial years must be of a minimum value of EUR 60,000.
- The tenderer must have experience providing e-book platforms which are the subject of this procurement as described above.
- The tenderer must be able to prove that they work at a high professional and technical standard applying quality management.

This publication does not constitute any obligation on the part of the Agency to invite any economic operator having expressed its interest to tender. Only the candidates invited to tender by the Agency will be admissible. Registering interest to receive an invitation to tender in a negotiated procedure of this type does not create any legal right or legitimate expectation on the part of any economic operator.