



EUROPEAN MEDICINES AGENCY

SCIENCE MEDICINES HEALTH

Role description

Job title	Senior Enterprise Architect
Job family	Information Technology Management (ITM)
Job sub-family	Enterprise Capabilities Management
Entry grade	AD08
Role summary	Responsible for the design and maintenance of the strategy, policies and standards for the EMA Enterprise architecture; Collaborate with the architecture community across the Division to ensure solutions are aligned to the IM strategy and target architecture.
Standard role duties & responsibilities	Perform duties reserved only for the Temporary Agent contractual category. Translate business goals into enterprise technology and architecture visions, priorities and standards. Enable architecture delivery by driving the Enterprise Architecture governance, developing architecture artefacts such as blueprints and collaborate closely with relevant delivery architects across the services; Collaborate with the architecture community across the Division to ensure solutions are aligned to the IM strategy and target architecture; Design and maintain the strategy, policies and standards and collaborate with the architecture community; Define architecture vision and evaluate future relevant technologies in alignment with the architecture community; Provide technical demand and technical enablers for prioritization to portfolio management, based on the architectural runway; Provide architectural guidance to the domain (value stream) architecture and implementation teams via joint solution development, appropriate governance bodies and community of practice meetings. This includes guidance towards the taskforces; Steward technology transformation initiatives driven from an enterprise strategic level; Actively seeks cross-disciplinary horizontal processes which imply IT involvement with other processes, in the spirit of effective collaboration between departments.

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Role specific duties & responsibilities	The specific tasks of an individual job holder, linked to this role description, are further detailed and referenced in: activities of the organisational entity within which the job holder carries out those tasks; the set of annual performance and development objectives, which are established together with the reporting officer; the requirement to comply with SOPs, WINs, confidentiality undertaking and other documentation relevant to the role and its scope. These will be agreed upon with the reporting officer upon assuming duties.
Managing resources	Control daily work priorities and has influence on overall daily work priorities of the organisational unit, team /project or programme. Involved in the direction, planning, coordination and review of the work of others within the same function. Some degree of external coordination is required.
Communication and professional contacts	Required to communicate (verbally and in writing) complex/diverse conceptual ideas and/or information which may be highly detailed, technical or specialist in nature. At this level, the aim of communication is to influence and to change behaviours to comply with a defined objective. The role requires the use of an extensive range of communication techniques to respond to potentially tense, conflicting or highly competitive situations with a significant financial, legal and/or reputational impact. Complex partnership at a higher functional level both inside and/or outside of the Org. Structure/ Agency. Contacts requiring negotiation and persuasion to reach a defined objective/goal between various parties with mixed interests. Normally a partnership would be connected also to the Agency's core business or a programme/project.
Essential requirements Education Experience Skills & knowledge Certificates	Education A level of education which corresponds to completed university studies attested by a diploma when the normal period of university education is four years or more, or a level of education which corresponds to completed university studies attested by a diploma and appropriate professional experience of at least one year when the normal period of university education is at least three years; Experience 9 years from the time when a university degree was awarded on completion of a minimum of four years of study; Skills & knowledge n/a Certificates n/a
Nice to have Education Experience	Education

Skills & knowledge Certificates	n/a
	Experience
	n/a
	Skills & knowledge
	n/a
	Certificates
	n/a

Category	Competency	Proficiency level
Role competencies	Emerging technology monitoring	Intermediate
	Application and solution management	Advanced
Sub-family competencies	Managing change and transition	Advanced
	Programme and project management	Advanced
	Applied knowledge	Advanced
Grade competencies	Adaptability and agility	Intermediate
	Coping with pressures and setbacks	Advanced
	Analysing and problem solving	Advanced
Core competencies	Ethics and integrity	Intermediate
	Team collaboration	Advanced
	Customer centricity	Advanced
	Results orientation	Advanced
	Communication	Advanced
	Cross-cultural sensitivity	Advanced
	Continuous learning and self-development	Intermediate