



EUROPEAN MEDICINES AGENCY  
SCIENCE MEDICINES HEALTH

22 October 2019  
EMA/414118/2019  
Manufacturing Quality and Supply Chain Integrity

## Notification on arrangements for requesting and receiving EMA certificates through urgent and standard procedure from November 2019 to January 2020

As a consequence of the Agency's move to the permanent building, there will be changes to the timelines for requesting and production of Certificates of Pharmaceutical Products between November 2019 and January 2020.

All printing and dispatching of certificates will temporarily cease on 13<sup>th</sup> December 2019 and will resume again on 18<sup>th</sup> January 2020.

Requests for Standard Procedure will still be processed during the period, but no certificates will be printed or dispatched until after 18<sup>th</sup> January 2020.

As a result of the temporary suspension of printing and dispatch of certificates, timelines have been revised as follows:

### Urgent procedure

- Requests can be submitted to EMA by close of business 9<sup>th</sup> December 2019 in order to be processed and dispatched by close of business 13<sup>th</sup> December 2019.
- The Urgent request procedure will be suspended from 10<sup>th</sup> December 2019 until 18<sup>th</sup> January 2020. No requests for urgent procedure received from 10<sup>th</sup> December 2019 will be processed during this period.
- The Urgent request procedure will resume on 18<sup>th</sup> January 2020.

### Standard procedure

- Requests can be submitted to EMA by close of business 8<sup>th</sup> November 2019 in order to be processed and dispatched by close of business 13<sup>th</sup> December 2019.
- Standard requests can be submitted to EMA after 8<sup>th</sup> November 2019 for processing but dispatch may be after 18<sup>th</sup> January 2020.

These target dates are subject to change and to demand for certificates which is expected to rise.

If you have any enquiries, please send those by email to [certificate@ema.europa.eu](mailto:certificate@ema.europa.eu).

---

**Official address** Domenico Scarlattilaan 6 • 1083 HS Amsterdam • The Netherlands

**Address for visits and deliveries** Refer to [www.ema.europa.eu/how-to-find-us](http://www.ema.europa.eu/how-to-find-us)

**Send us a question** Go to [www.ema.europa.eu/contact](http://www.ema.europa.eu/contact) **Telephone** +31 (0)88 781 6000

An agency of the European Union

