

13 December 2018
EMA/MB/832177/2018 Noted
Management Board meeting of 12-13 December 2018

Summary of transfers of appropriations in budget 2018

As provided by the Agency's Financial Regulation (FR), and subject to authorisation by the Executive Director, the Agency has carried out two transfer related to budget 2018 appropriations since the Board's October meeting.

These transfers were within the scope and limit of Article 27(1) of FR. The details are summarised in table 1 annexed to this document.

Article 27(1) of the Agency's FR specifies that the Executive Director may make transfers from one chapter to another and from one article to another without limit and from one title to another up to a maximum of 10% of the appropriations for the financial year shown on the line from which the transfer is made.

In accordance with Article 27(2), the Executive Director may propose to the Management Board transfers of appropriations from one title to another beyond the limit referred to in Article 27(1). Neither of the transfers carried out exceeded the 10% inter-title limit.

The Executive Director shall inform the Management Board as soon as possible of all transfers made. He shall inform the Budgetary Authority of all transfers carried out under Article 27(2).

Table 1. Summary of transfers carried out in 2018 – transfers no. 4 and 5

Item	Description	Initial Appropriation C1	Current Appropriation C1	Transfer 27 (1) C1	Transfer between titles transfer out/ curr. appropri.	Future Appropriation C1
EXPENDITURE						
Title 1		Staff expenditure				
Chapter 11		Staff salaries & allowances				
1101	Family allowances	8,719,000	8,719,000	213,000	n/a	€ 8,932,000
1143	Fixed specific allowances	5,000	5,000	2,000	n/a	€ 7,000
1130	Employer's social security contributions	11,613,000	11,613,000	370,000	n/a	€ 11,983,000
1181	Allowances on entering & leaving the service & on transfer	3,576,000	3,576,000	-370,000	n/a	€ 3,206,000
Chapter 12		Expenditure relating to staff recruitment				
1200	Staff recruitment	500,000	500,000	45,000	n/a	€ 545,000
Chapter 14		Socio-medical infrastructure				
1420	Miscellaneous welfare expenditure	1,385,000	1,385,000	-260,000	n/a	€ 1,125,000
Title 2		Infrastructure & operating expenditure				
Chapter 20		Infrastructure & operating expenditure				
2000	Rent	14,563,000	14,252,000	-122,000	n/a	€ 14,130,000
2030	Maintenance & cleaning	1,239,000	1,319,000	100,000	n/a	€ 1,419,000
Chapter 23		Current administrative expenditure				
2300	Stationery & office supplies	71,000	71,000	22,000	n/a	€ 93,000
Chapter 24		Postage				
2400	Postal & delivery services	112,000	112,000	-5,000	n/a	€ 107,000
Chapter 25		Other meetings				
2500	Other meetings	4,000	4,000	5,000	n/a	€ 9,000
				-757,000		
				757,000		
Total transfers 4-5		€ 0				