



Curriculum Vitae

Personal information Ivayla Davidova

Work experience

February 2023 - Certificate of successful completion of the training course "Protocol and Etiquette" at the Diplomatic Institute of the Ministry of Foreign Affairs;

January 2023 - Certificate No. 101049242 for successful completion of training under the "Supporting Victims of Domestic Violence through a Capacity Building and Awareness Programme for Human Resource Professionals (as Acting Secretary General of BFSA);

Supervision of the activities of the staff of the Regional Food Safety Directorates. Performing audits of official controls. Planning, organising, participating in, coordinating and controlling planned and unplanned checks on the effectiveness (verification) of official controls carried out by the Food Safety Inspectorates. Receiving, processing, responding to complaints, signals, enquiries from citizens, NGOs, other state bodies related to the activities of the RFSD. Directly reporting to the Executive Director of BFSA and supporting his activities;

17.10.2022 r.-14.02.2023 r.

Acting SECRETARY GENERAL OF THE BULGARIAN FOOD SAFETY AGENCY

CARRYING OUT THE ADMINISTRATIVE MANAGEMENT OF THE ADMINISTRATION OF THE BULGARIAN FOOD SAFETY AGENCY, COORDINATION AND CONTROL OF THE ACTIVITIES OF THE ADMINISTRATIVE UNITS FOR THE EXACT COMPLIANCE WITH THE LEGAL ACTS AND THE LAWFUL ORDERS OF THE EXECUTIVE DIRECTOR; CREATION OF OPTIMAL CONDITIONS FOR THE EFFECTIVE WORK OF THE EMPLOYEES OF THE AGENCY; CONTROL FOR THE OBSERVANCE OF THE DEADLINES FOR THE COMPLETION OF THE FILES INITIATED IN THE ADMINISTRATION; CONTROL AND ORGANIZATION OF THE DOCUMENT FLOW AND OTHER INFORMATION CARRIERS, DOCUMENT STORAGE; APPROVING THE JOB DESCRIPTIONS OF THE AGENCY'S EMPLOYEES OR AUTHORISING THE DIRECTORS OF THE SPECIALISED STRUCTURES AND THE OFFICE; CONTROLLING THE INTRODUCTION AND FUNCTIONING OF INFORMATION AND AUTOMATED SYSTEMS IN THE AGENCY'S ACTIVITIES, AS WELL AS OTHER TASKS IN ACCORDANCE WITH THE BABH'S RULES OF PROCEDURE;

2015 r.-2021

Head of the Department "Verification and Administrative Control of the Activities of the Regional Food Safety Directorates" (VACFDBH) at the Directorate General "Verification of Official Control" (DG VOC) at the Central Directorate of the Bulgarian Food Safety Agency (BFSA)

Supervision of the activities of the staff in the Regional Food Safety Directorates (RFSD). Planning, organising, participating in, coordinating and controlling planned and unplanned checks on the effectiveness (verification) of official controls carried out by the Food Safety Inspectorates. Receiving, processing, responding to complaints, signals, inquiries from citizens, NGOs, other state bodies, related to the activities of the RFSD;

2018-2022

PhD student at the National Diagnostic Scientific Research Veterinary Medical Institute (NDNIVMI)

Independent form of preparation of dissertation on the topic: 'Prevention, eradication and control of the disease Infectious Nodular Dermatitis;

2011-2015

Senior Expert at the Directorate General "Coordination and Control" at the Central Directorate of the Bulgarian Food Safety Agency"

Supervision of the activities of the staff of the Regional Food Safety Directorates (RFSD). Planning, organising, participating in, coordinating and supervising planned and unplanned checks on the effectiveness (verification) of official controls carried out by the Food Safety Inspectorates. Receiving, processing, responding to complaints, signals, inquiries from citizens, NGOs, other state bodies related to the activities of the RFSD;

2011-2015

Junior/Senior Expert at the Directorate General "Control of Veterinary Medical Activity" of the National Veterinary Service

Supervision of the activities of the staff of the Regional Veterinary Medical Services (RVMS).

Planning, organising, participating in, coordinating and supervising planned and unplanned comprehensive checks on official controls carried out by the Regional Veterinary Veterinary Services. Receiving, processing, responding to complaints, signals, inquiries from citizens, NGOs, other state bodies related to the activities of the RVMS;

2008 r.-2011 r.

Junior Specialist/Senior Expert in the Department of Non-Communicable Diseases of the Directorate of Animal Health at the Head Office of the National Veterinary Service.

Control of wholesale and retail establishments for veterinary medicinal products (VMP). Acceptance and validation of

licensing applications for the use of veterinary medicinal products. Participation in the European Medicines Agency (EMA) working groups for translation, review and approval of Summary Characteristics, Labels and Package Leaflets of IMPs.

2006-2008

Junior Specialist/Senior Expert in the Department of Non-Contagious Diseases of the Directorate of Animal Health at the HQ of the National Veterinary Service.

Control of wholesale and retail establishments for veterinary medicinal products (VMP). Acceptance and validation of licensing applications for the use of veterinary medicinal products. Participation in the European Medicines Agency (EMA) working groups for translation, review and approval of SPC, Labels and Package Leaflets of VMPs.

Education and training

February 2023 - Certificate of successful completion of the training course "Protocol and Etiquette" at the Diplomatic Institute of the Ministry of Foreign Affairs;

January 2023 - Certificate No. 101049242 for successful completion of training under the "Supporting Victims of Domestic Violence through a Capacity Building and Awareness Program for Human Resource Professionals (as Acting Secretary General of BFSA);

November 2022 - Certificate Reg. No. 2478/10.11.0222 for successful completion of the training course "Prevention and Counteraction of Corruption and Corrupt Actions at the Center for Vocational Training "Center Pro" and the European Social Fund;

March 2019 - Certificate № 120/18.04.2019 for successful completion of training on "Prevention, control and eradication of Transmissible Spongiform Encephalopathies", Plovdiv, Republic of Bulgaria;

OCTOBER 2018. - Certificate of successful completion of the Better Training for Safer Food program in Utrecht, the Netherlands, on Early Warning, Emergency Plans and Animal Disease Control;

September 2018 - Certificate of successful completion of the Better Training for Safer Food program in Alexandroupolis, Greece, on Sheep Pox and Goat Pox;

April 2017 - Certificate of successful completion of the Better Training for Safer Food program in Venice, Italy, on "Preparation of Rapid Response and Control Plans for Transmissible Spongiform Encephalopathies in Animals";

September 2013 - Institute of Public Administration (IPA), Certificate № 48983 for successful completion of the course "Improving Internal Communications in the Administration";

March 2013 - Certificate of successful completion of the Better Training for Safer Food program in Riga, Latvia, on "Control of veterinary medicinal products (VMPs) in food of animal origin";

February 2013 - Conduct in BFSA training for media behaviour by PR agency "Primetime";

June 2011 - Certificate of successful completion of the course for internal auditor of Food Safety Management Systems according to BDS EN ISO 22000:2006, BDS EN ISO 19011:2004, Certificate № TRB-11-1216;

February 2010 National Horse Breeding Association/Bulgarian Equestrian Federation-Certificate of successful completion of training for the preparation of equine passports according to the requirements of Regulation 504/2008/EC and to carry out control of already issued ones;

September 2000 - May 2006

Master of Veterinary Medicine, Faculty of Veterinary Medicine, University of Forestry, Sofia, Republic of Bulgaria;

Additional information

[Publications](#)

[Projects](#)

[Memberships](#)

[Other Relevant Information](#)

Organisational skills and competences

Organizational, coordination, presentation, communication, analytical and management skills excellent level in a professional environment.

Technical skills and competences

Microsoft office (word, excel, powerpoint, outlook) and internet excellent level.

Author of to the "From the Other Side" column in the professional journal Veterinary Collection.

ENGLISH - C1

RUSSIAN LANGUAGE - B1