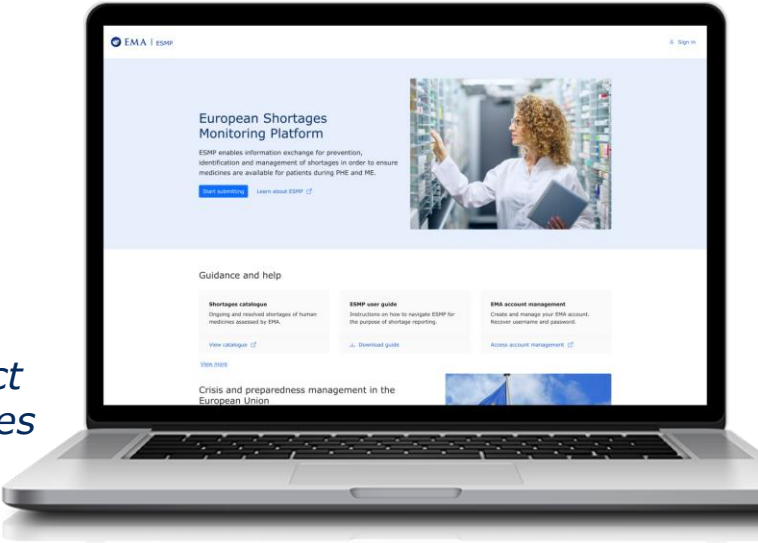# Network reporting via the ESMP during a crisis

The [European Shortages Monitoring Platform (ESMP)](#) supports management of medicine availability across the EU/EEA. This fact sheet outlines the reporting obligations for Network users in times of crises.

PHASE	WHAT HAPPENS	HOW IT HAPPENS
1. **Activation and notification**	• EC recognises a PHE/ME • List of critical medicines is adopted • Reporting frequency is defined • EMA notifies NCAs of reporting requirements	• NCAs' SPOCs receive an email with instructions to begin reporting via ESMP • The ESMP interface for crisis reporting is activated and visible to ESMP NCA users
2. **Data review and input**	• NCAs log into ESMP to submit information on national demand, stock and supply, patient estimations, and medicine usage at the defined reporting frequency set by MSSG	• NCAs follow steps for reporting via dedicated templates and webforms in the ESMP
3. **Data monitoring**	• EMA and NCAs monitor the levels of supply and demand through ESMP-SMART dashboards • EC, MSSG, EMA and NCAs assess the risk levels of shortages and coordinate responses	• ESMP matches information on the supply and demand of medicines in scope of reporting and creates SMART dashboards • EC, MSSG, EMA and NCAs discuss potential actions
4. **End of reporting requirements**	• EC declares the end of a crisis and the MSSG announces the end of reporting activities • EMA notifies NCAs that reporting via ESMP is no longer required	• NCAs' SPOCs receive an email with instructions to end reporting via ESMP • The ESMP interface for crisis reporting is de-activated and not visible to ESMP NCA users

	[ESMP webpage](#)	Comprehensive repository of ESMP-related information (access, implementation, guidance)
	[NCA User guide](#)	Step-by-step guidance on access, navigation, and performing submissions in the platform
	[NCA Implementation guide](#)	Guidance on data elements to ensure submissions pass validation checks
	[Training and events](#)	List of past and future ESMP events, including recordings of trainings and Q&A sessions
	[FAQs](#)	Frequently asked questions by MAHs and national competent authorities
	[Ask EMA](#)	Submit general questions to EMA, not related to a specific submission/procedure
	[EMA account management portal](#)	Consult instructions and submit questions on access, account, and registration requests
	[EMA Service Desk](#)	Submit technical questions on the use of the portal or report issues

EC: European Commission
EMA: European Medicines Agency
ESMP: European Shortages Monitoring Platform
MSSG: Medicines Shortages Steering Group
MAH: marketing authorisation holder

ME: major event
NCA: national competent authority
PHE: public health emergency
SPOC: single point of contact

EMA