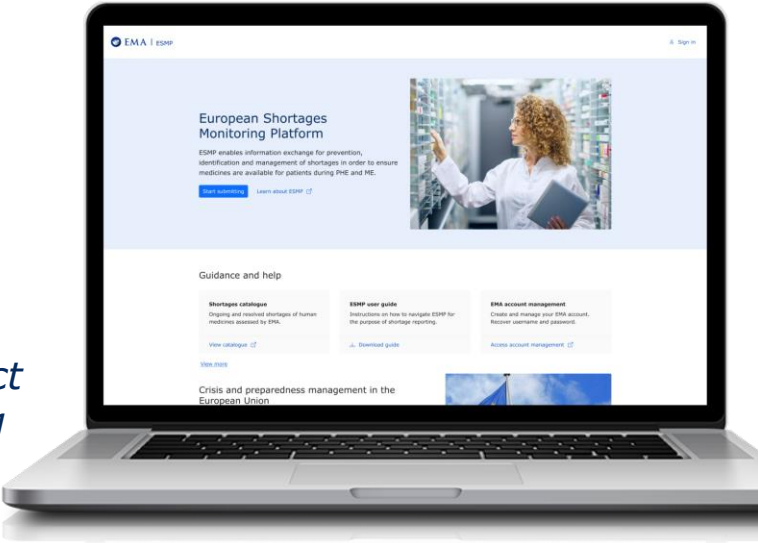


# Network reporting via the ESMP during an MSSG-led preparedness action

The [European Shortages Monitoring Platform \(ESMP\)](#) supports management of medicine availability across the EU/EEA. This fact sheet outlines the reporting obligations for Network users during MSSG-led preparedness actions.



PHASE	WHAT HAPPENS	HOW IT HAPPENS
<div>1.</div> <div>Activation and notification</div>	<ul style="list-style-type: none"><li>MSSG activates a preparedness action</li><li>List of critical medicines is adopted</li><li>Reporting frequency is defined</li><li>EMA notifies NCAs of reporting requirements</li></ul>	<ul style="list-style-type: none"><li>NCAs’ SPOCs receive an email with instructions to begin reporting via ESMP</li><li>The ESMP interface for MSSG-led preparedness reporting is activated and visible to ESMP NCA users</li></ul>
<div>2.</div> <div>Data review and input</div>	<ul style="list-style-type: none"><li>NCAs log into ESMP to submit information on national demand at the defined reporting frequency set by MSSG</li></ul>	<ul style="list-style-type: none"><li>NCAs follow steps for reporting via a dedicated template in the ESMP</li></ul>
<div>3.</div> <div>Data monitoring</div>	<ul style="list-style-type: none"><li>EMA and NCAs monitor the levels of supply and demand through ESMP-SMART dashboards</li><li>EC, MSSG, EMA and NCAs assess the risk levels of shortages and coordinate responses</li></ul>	<ul style="list-style-type: none"><li>ESMP matches information on the supply and demand of medicines in scope of reporting, creating reports in SMART dashboards</li></ul>
<div>4.</div> <div>End of reporting requirements</div>	<ul style="list-style-type: none"><li>The MSSG announces the end of reporting when it considers the preparedness action has been sufficiently addressed</li></ul>	<ul style="list-style-type: none"><li>NCAs’ SPOCs receive an email with instructions to end reporting via ESMP</li><li>The ESMP interface for MSSG-led preparedness reporting is de-activated and not visible to ESMP NCA users</li></ul>

	<a href="#">ESMP webpage</a>	Comprehensive repository of ESMP-related information (access, implementation, guidance)
	<a href="#">NCA User guide</a>	Step-by-step guidance on access, navigation, and performing submissions in the platform
	<a href="#">NCA Implementation guide</a>	Guidance on data elements to ensure submissions pass validation checks
	<a href="#">Training and events</a>	List of past and future ESMP events, including recordings of trainings and Q&A sessions
	<a href="#">FAQs</a>	Frequently asked questions by MAHs and national competent authorities
	<a href="#">Ask EMA</a>	Submit general questions to EMA, not related to a specific submission/procedure
	<a href="#">EMA account management portal</a>	Consult instructions and submit questions on access, account, and registration requests
	<a href="#">EMA Service Desk</a>	Submit technical questions on the use of the portal or report issues